

# Bursledon Parish Council

## Minutes of the Full Council Meeting

**Minutes of the virtual meeting of Bursledon Parish Council held on Wednesday 22 July 2020 at 7pm in the Bursledon Parish Council Virtual Office.**

**Members of the Full Council in attendance:** Councillors S Holes (Chair), M Garrett (Vice -Chair), T Craig, G Gill(co-opted), K House, J Rich, M Penn, and K Whitlock (co-opted).

**Officers of the Council Present:** Roland Potter (Parish Clerk)

### **FC/20/166 Apologies for Absence**

No apologies for absence were received.

### **FC/20/167 Declarations of Interest**

There were no declarations of interest.

### **FC/20/168 Minutes of the Full Council held on Wednesday 24 2020.**

The minutes of the Full Council held on Wednesday 24 June 2020 were received and accepted as a correct record and will be signed by the Chair of the committee on our return to Parish Office.

### **FC/20/169 Questions from the Public**

No members of the public had requested to join the online meeting or submitted questions by email to the Parish Council prior to the meeting.

### **FC/20/170 Co-option of Parish Councillors**

The Council considered applications for co-option to be a Parish Councillor from:

Gurinder Singh Gill

Karen Anne Whitlock

The Parish Clerk confirmed that both applicants satisfied the legal requirements to be considered for appointment.

**RESOLVED:** That Gurinder Singh Gill and Karen Anne Whitlock be co-opted as Bursledon Parish Councillors

Councillor G Gill and K Whitlock joined the meeting as parish councillors.

**Planning Applications received from Eastleigh Borough Council within the Parish or on its boundary.**

**FC/20/171 Application No: [H/20/88148](#)**

Site Address: 28 REEVES WAY, BURSLEDON, SOUTHAMPTON, SO31 8FW

Description: Front porch

**RESOLVED: DO NOT OBJECT**

**FC/20/172 Deliver of Council Meetings during the current Public Health Crisis**

The Council considered a report on the format of all Parish Council and Committee meetings, during the current Public Health Crisis and under [SI 2020/392 The Local Authorities and Police and Crime Panels \(Coronavirus\) \(Flexibility of Local Authority and Police and Crime Panel Meetings\) \(England and Wales\) Regulations 2020](#).

The report stated that the available space in the library is approximately 76 square metres. Allowing for the reduction of safe distancing to one metre this will only allow a meeting to have a maximum capacity of ten people.

As the current number of councillors and staff would equal ten, there would be insufficient space for the public to join the meeting.

**RESOLVED:**

- That the Council would continue to hold virtual meetings using Microsoft Teams.
- The Clerk would review this situation on a on monthly basis based on the governments guidance and would report any changes to the Council and the next available meeting.

### **FC/20/173 Applications for Grants – BDCA**

The Council considered a grant application for £2,000 from the Bursledon and District Community Association as a contribution to the improvement of the rear of the community building. This additional works would create more space for the Community Library and the Parish Council.

The Council noted that the request exceeded the maximum grant under its Grant Policy.

#### **RESOLVED**

- To set aside for this application the maximum grant award under the Councils Grants Policy.
- To award a grant of £2,000 to be paid when the work was completed.

### **FC/20/174 Applications for Grants – Long Oak Pre-school**

The Council considered a grant application for £475 from the Long Oak Pre-School as a contribution to the cost of providing temporary shelters due to the Corvid 19 crisis

The Council noted that the request exceeded the maximum grant under its Grant Policy.

#### **RESOLVED**

- To set aside for this application the maximum grant award under the Councils Grants Policy.
- To award a grant of £475 to be paid when the work was completed.

### **FC/20/175 Applications for Grants – Bursledon Windmill.**

The Council considered a grant application for £2,500 from the Bursledon Windmill as a contribution to the cost of the operation of the windmill.

The Council noted that it had already earmarked a sum of £,2200 in its 2020/21 budget for this application.

## **RESOLVED**

- To award a grant of £2,200 as per the 2020/21 budget.

### **FC/20/176 Improvements to the security of the pavilion and Long Lane Recreation Ground**

The Council considered a report which identified that due to a series of burglaries and the subsequent loss of equipment, that the Council should consider improvement to the security of the pavilion including:

1. To change the side door to the pavilion to provide a more secure electric operated shutter. (estimated £1,750)
2. To install a new security side door to the side of the workshop. (estimated (£1,200)
3. Improve internal CCTV to monitor ant future access with automated lighting. (cost unknown)
4. To install a metal security fence to the side and rear of the building. (subject to planning approval) (cost unknown)
5. Create a secure storage area within the front of the building (cost unknown)

## **RESOLVED**

- That improvements to the doors and additional CCTV at a cost of £2,950 be approved
- That the Parish Clerk should make enquiries with the Planning Authority to establish if planning permission was required for the installation of the metal security fencing and secure storage was required and to report back to Council.

### **FC/20/177 Finance Reports**

The Council received and noted the following Finance reports:

- The schedule of payments at 20 July 2020
- The budget report at 30 June 2020.
- The cash Book summary at 30 June 2020.

## **RESOLVED**

- The schedule of payments totalling £10,305.62 were approved.
- The budget report at 30 June 2020 was noted
- The cash book summary at 30 June was noted.

**FC/20/178** The meeting closed at: 20.02