

Bursledon Parish Council

Minutes of the Full Council Meeting

Minutes of the of Bursledon Parish Council held on Wednesday 25 January 2023 at 7pm at the community library in Bursledon Parish Council.

Members of the Full Council in attendance: Councillors M Garrett, S Holes, K House, J O’Sullivan, M Penn, & K Whitlock.

Officers of the Council Present: Roland Potter (Parish Clerk) Sue Hannen (Deputy Clerk)

Members of the Public: one

All reports referenced in these minutes can be found on the following link <http://bit.ly/3YqBeel>

FC/22/078 Apologies for Absence

Apologies were received and accepted for Cllrs J Rich, T Craig and G Gill

FC/22/079 Declarations of Interest

There were no declarations of interest.

FC/22/080 Minutes of the Full Council held on Wednesday 30 November 2022.

The minutes of the Full Council held on Wednesday 30 November 2022 were received and accepted as a correct record and will be signed by the Chair of the Council. <http://bit.ly/3Z5JwYy>

FC/22/081 Questions from the Public

A resident whose property is adjacent to Long Lane Recreation ground enquired about the proposed refurbishment of the Pavilion at the site and the removal of cumulative fly tipping collected from across the Parish stored prior to disposal. The Clerk advised that the project was only at an initial stage and no details of the refurbishment had been discussed and agreed. As a neighbour the resident will receive notification and details when a planning application is submitted. It is intended that a skip will be used to remove the fly tipped material.

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FC/22/082 **Chair's Communications**

There were no communications.

FC/22/083 **Planning Applications**

The Planning application on the agenda had been sent to Bursledon Parish Council in error and therefore no response was required from Councillors.

FC/22/084 **Council Accounts for the nine months ended 31 December 2022**

Council received the accounts for the nine-month period up to to 31 December 2022.

Council also received a report on the Councils current financial position as of the 31 December 2022.

The report recommended that £85,000 be invested in the CCLA Charities Deposit fund at a current interest rate of 3.3595%

The report identified that any shortfall in the Councils operations will be funded from the Councils Machinery and Capital reserves.

The report also directed the Councils attention to the fact that depleting these reserves makes it difficult for the Council to provide for the future renewal of equipment and the capital replacement of facilities.

RESOLVED:

- **That the council noted the report and the financial issues raised.**
- **That the council agreed the investment of £85,000 in the CCLA Charities Deposit fund at a current interest rate of 3.3595%**

FC/22/085 **Financial Risk Assessment Update**

Council received an update on the Councils Financial Risk Assessment to 31 December 2022.

The report identified the following update to risks:

First Aid Training – One member of the ground staff team has received

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training in emergency first aid. An additional member will be trained in first aid at work.

Trees and Drainage – Phase One of the Lionheart Way water course renovations have been completed.

Pilands Wood Community Charity has confirmed it has insurance cover for the cost of any structural repairs.

The Transfer of assets including play areas have been deferred until 2024.

Outsourcing the Tennis courts to be progressed.

RESOLVED:

- **The council noted the Financial Risk Assessment report.**
- **The council noted the update to risks.**

FC/22/086 **Asset Management Plan and Capital Plan**

Deferred to a later meeting.

FC/22/087 **Council Budget and Precept 2023/24**

The Council received a report setting out the draft budget for 2023/24 and a suggested precept level to deliver a break- even budget.

The report identified the following:

- The Council's net operating budget for 2023/24 before the inclusion of the precept is **£250,819**.
- The precept has been calculated based on the Consumer Price (Household) Index in November of 9.8%.
- The Council will contribute £17,287K from its reserves in 2023/24 to make a break- even budget.

The Council are recommended to increase the Council precept by the equivalent of **£0.61p per month for a Band D Tax household**.

The report identified that there will be continuing pressures on the budget for 2023/24 which the Council cannot avoid:

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- The Council has extremely limited opportunities to increase income, other than through increasing charges.
- The Councils budget has been calculated using the Consumer Price (Household) Index in November of 9.8%.
- Based on the Bank of England forecasts inflation is expected to continue at 7% into 2024/25, before falling to 2%.
- The Councils officers have budgeted currently for a 5% increase in national wage settlement in local government.
- As the owner of the Pilands Wood Community Centre the Council has a legal duty to undertake certain actions including a survey of the building. The recommendation is that additional. £2,000 pa is budgeted for future costs.

RESOLVED:

- **The budget report and its recommendations are noted.**
- **The Net Operational budget for 2023/24 is set at 250,819.**
- **That the total Parish precept for 2023/24 is set at £238,783.**
- **That the Parish Budget is subsidised by up to £17,287 from Council Reserves.**
- **The precept rise be set at £7.28per annum for each band D Household the equivalent of £0.63p per month.**

FC/22/088 Fees and Charges 2023/24

The Council received a report setting out the proposed new fees and charges for 2023/24.

RESOLVED:

That the new fees and charges be accepted from 1 April 2023.

FC/22/089 Grant Applications

The Council considered a request from Hedge End Community Speed watch for £250.

RESOLVED:

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To defer the application until July 2023 after which it is anticipated there will be a need for speed awareness on the A27 following the speed limit reduction.

The Council considered a request from Knit and Natter for £200.

RESOLVED:

To award a grant of £200

The Council considered a request from Long Oak Pre School for £275.

RESOLVED:

To award a grant of £200

FC/22/090 **Project Management Updates**

Renovation of the pavilion – Long Lane Recreation Ground.

- The project is being project managed by Eastleigh Borough Council.
- The project board for this scheme consists of Cllr M Penn, M Garrett, the Parish and Deputy Clerk and Dan Bentall from the grounds team.
- The project board will oversee the project within the agreed terms of the scheme.
- The council will make all decisions regarding the design concept and where the project is likely to exceed the agreed tolerances.
- The first draft of the Project Initiation Document has been produced and will be circulated to all councillors.
- The Council are requested to consider adopting the tendering and financial regulations for this project only to allow the more efficient management of the project. All costs will be referred to the Project Board and if appropriate the Council for approval.
- The Council are requested to agree that developers' contributions for this scheme will be managed by the Eastleigh Borough Council Project Manager

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Outsourcing of Tennis Courts

- Eastleigh Borough Council are promoting the management of the tennis courts by an automatic gate and booking system. The cost of the installation of this system including any essential capital cost will be paid by the Lawn Tennis Association.
- The Council are requested to confirm that the outsourcing of the renovation of tennis Courts to the Lawn Tennis Association be agreed.
- The Council are requested to agree that the renovation of the courts will be delivered and managed by the Lawn Tennis Association

Lionheart Way Ecology Park

- Phase one of the Lionheart Way project has been completed which was to provide a sluice cap to control the flow of water.
- Samples of the water flowing through the water have been submitted for testing.
- The next phase of the project will be reviewed in February 2023, to assess the next steps required and the type of engineering solution required.
- Among the options are the reopening of the pond to the ware flow which was closed off in the past, followed by the rebuilding of the weir and the piping of the bottom area of the water flow.
- There are a number of issues with the trees whose roots are being eroded by the water flow and their removal will have to be negotiated with Eastleigh Borough Council.

Play Area Renovations

- The proposal for the renovations of the local play areas has been drafted and there is to be a meeting with the consultant project manager.

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- The play areas on King George the V Playing Fields will be removed and a new combined play area will be built. This part of the project will be open to public consultation.
- The renovations to the other play areas in the parish will include both the replacement of equipment and the renovation of equipment currently in location.
- The issue of the removal of the play area over the pipeline will be reconsidered after the other play areas have been renovated.

Signage and Boundary Signs

- The Deputy Clerk has established a working group of councillors and officers to review and implement the renewal of signage.

Cemetery Map Digitalisation

- The aim of this is to digitalise the cemetery map to link with the Councils cemetery records.
- This will allow the public to access the map through the Council web site to obtain basic information on cemetery plots.
- The project is anticipated to go live in March 2023.

Bursledon Community Library

- From 1 February the library opening hours will change to 9:00a,m to 12:30, in line with the Council office hours.
- The Library will be self service until the library volunteers are available to cover the usual period od 10:00 am to 12:30.

RESOLVED:

- **The Council agreed to adopt Eastleigh Borough Council tendering and financial regulations for the renovation of Long Lane Pavilion project only, to allow the more efficient management of the project. All costs to be referred to the Project Board and if appropriate the Council for approval.**

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- **The Council agreed that developers’ contributions for the renovation of Long Lane Pavilion project scheme will be managed by the Eastleigh Borough Council Project Manager.**
- **The Council agreed by a majority, the outsourcing of the renovation of Long Lane Tennis Courts to the Lawn Tennis Association.**
- **The Council agreed by a majority decision that the renovation of the Tennis courts will be delivered and managed by the Lawn Tennis Association.**

FC/22/091 **Hampshire County Council Mineral Policy Consultation**

Councillors discussed and agreed a response to Hampshire County Council Mineral Policy Consultation.

RESOLVED:

- **Councillors object to the Gravel Extraction Project on the following grounds.**
- **There is nothing in the latest consultation proposals to mitigate objections already made by Bursledon Parish Council.**
- **Additional traffic and lorry movements will only add to the existing traffic problems in the area.**
- **Safety concerns following many traffic related incidents already exist in Lowford village centre.**
- **Please note the proposed changes to the Highway configuration by HCC and prior to this application have not been proven to mitigate these current traffic problems nor mitigate the negative impact of this development related traffic.**
- **There is also concern regarding the proximity of the proposed site to local schools and the routes to schools along Hamble Lane and Satchell Lane. Development related traffic movement will have a negative impact on air quality**

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around these sites over and above the currently unacceptable levels.

FC/22/092 Finance Reports

Council received and noted the schedule of payments for 20 December 2022 and 20 January 2023.

RESOLVED:

- **That the payment schedules were correct and approved for 20 December 2022 and 20 January 2023.**

FC/22/093 Working Group Notes

Council received and noted the Planning & Highways working Group notes for

9th November 2022

14 December 2022,

11 January 2023.

FC/22/094 Close of Meeting

The meeting closed at 20:10