

Bursledon Parish Council	
Minutes of the Full Council Meeting	
Minutes of the virtual meeting of Bursledon Parish Council held on Tuesday 19 May 2020 at 7pm in the Bursledon Parish Council Virtual Office. (This was an on-line meeting managed by the Parish Council)	
Members: Cllr S Holes (Chair)+ Cllr M Garrett (Vice Chair) + Cllr T Craig + Cllr K House +	Cllr B Simon-Hart # Cllr M Penn + Cllr J Rich +
Note: + = Attended, * = Apologies, #= Absent and no apology received.	
Also, Attended Officers of the Council R Potter (Parish Clerk) Members of the Public: 6	
FC/20/129	Apologies for Absence There were no apologies
FC/20/130	Declarations of Interest There were no declarations of interest.
FC/20/131	Minutes of Previous Meeting. The minutes of the Full Council Meeting held on Wednesday 26 February 2020 were agreed and signed as a correct record.
FC/20/132	Questions from the Public There were no questions by the public
FC/20/133	Chair's Communications There were no communications
FC/20/134	Change to the order of the Agenda Council considered changing the order of business to hear planning applications first. RESOLVED: To change the order of the agenda to defer items 6 & 7 until after items 8 and 9

FC/20/135	<p>Appointment of Chair of the Planning & Highways Committee</p> <p>Due to the resignation of Cllr O Sullivan, there was now a vacancy for the chair of the Planning Highways Committee.</p> <p>Cllr Rich proposed, and Cllr Pen seconded that Cllr M Garrett to take the position of Chair of the Committee.</p> <p>RESOLVED: That Cllr M Garrett be appointed Chair of the Planning and Highways Committee.</p>
FC/20/136	<p>Cllr Holes passed the Chair of the meeting to Cllr M Garrett Chair of the Planning and Highways Committee for the planning section of the agenda.</p>
FC/20/137	<p>Planning Applications</p> <p>Application No: O/20/87736</p> <p>Site Address: THE MILL HOUSE, WINDMILL LANE, BURSLEDON, SOUTHAMPTON, SO31 8BG</p> <p>Description: Outline planning application for 14no. affordable housing dwellings with associated landscaping, infrastructure and access from Windmill Lane (considering access and layout only)</p> <p>RESOLVED: OBJECT</p> <p>The Council objects for the following reasons:</p> <ul style="list-style-type: none"> • The application contrary to EBC Policies about conservation and countryside. The new buildings in the proposal are for a high-density development of homes and hard standing parking for vehicles, which does not enhance the designated area and has a detrimental impact on the setting of the windmill with the conservation area. • The Council believes there will be an unacceptable loss of wildlife habitat and trees. • The proposed development on the disruption of wind flow which is essential to maintain the working of one of the last working Windmills and will reduce its production capacity. • The Council are concerned over impact of proposed drainage of the site on neighbouring properties. • The proposed access to the north of the site is on a narrow lane with on road parking serving homes directly opposite. • The unacceptable increase in related traffic on Windmill Lane.

	<ul style="list-style-type: none"> If officers are minded to approve this application, the Council asks that it passed to the Local Area Committee for consideration and decision.
FC/20/138	<p>Application No: F/20/87702</p> <p>Site Address: DROVE HOUSE, HIGH STREET, BURSLEDON, SOUTHAMPTON, SO31 8DJ</p> <p>Description: Construction of two-storey 4-bedroom dwelling and detached double garage following the demolition of the existing dwelling and garage.</p> <p>RESOLVED: OBJECT</p> <p>The Council objects for the following reasons:</p> <ul style="list-style-type: none"> The application is contrary to Section 170.LB of the adopted Local Plan regarding demolition within the conservation area. The Council is of the opinion that regarding 170.LB (i) the current house is in a habitable condition and that the proposed development does not fulfil the requirement of sections (ii) and (iii) of 170.LB. The volume of proposed replacement exceeds the limit for extending property in Old Bursledon Conservation Area. The roof mass and materials at Western end of proposed dwelling will have a detrimental impact on the conservation area setting viewed from High Street. The building design, materials and colour for proposed replacement dwelling will detract from the character of the conservation and countryside designated area; both when viewed from Strawberry Trial route along High Street and viewed from the River Hamble. If officers are minded to approve this application, the Council asks that it passed to the Local Area Committee for consideration and decision.
FC/20/139	<p>Application No: H/20/87375</p> <p>Site Address: 14 WOODLANDS WAY, BURSLEDON, SOUTHAMPTON, SO31 8JA</p> <p>Description: Removal of existing steps to the rear of the property, giving access to a raised patio area, stairs re-built to provide disabled access</p> <p>RESOLVED: NO OBJECTION</p>

FC/20/139	<p>Application No: H/20/87762</p> <p>Site Address: 1 IVYDENE COTTAGES, HUNGERFORD, BURSLEDON, SOUTHAMPTON, SO31 8DE</p> <p>Description: Erection of a two-storey side extension with new front porch canopy; a single-storey and two-storey rear extension and 5no. roof lights.</p> <p>RESOLVED: NO OBJECTION</p>
FC/20/140	<p>Application No: H/20/87544 .</p> <p>Site Address: DUNEDIN, BRIDGE ROAD, BURSLEDON, SOUTHAMPTON, SO31 8AL</p> <p>Description: Single storey front extension to create side annex, single storey rear extension to existing attached garage, first floor side extension, loft conversion with rear dormer to provide second floor living accommodation, part garage conversion, render existing porch, garage and existing single storey side extension and change roof materials to existing porch, garage and side extension to grey slate to match main dwelling</p> <p>RESOLVED: NO OBJECTION</p>
FC/20/141	<p>Application No: H/20/87768</p> <p>Site Address: LINDISFARNE, BRIDGE ROAD, BURSLEDON, SOUTHAMPTON, SO31 8AH</p> <p>Description: Demolition of detached outbuilding, Raising of roof to provide second floor living accommodation with rear dormer, two storey front and side extensions, single storey rear extension with raised patio, glazed balustrade and privacy screen, new steps to front entrance, enlargement of bay window and alterations to fenestration</p> <p>RESOLVED: NO OBJECTION</p>
FC/20/142	<p>Review of Fees</p> <p>Application No: H/20/87510 .</p> <p>Site Address: ELM DALE COTTAGE, HIGH STREET, BURSLEDON, SOUTHAMPTON, SO31 8DL</p> <p>Description: Two storey rear extension</p> <p>RESOLVED: OBJECT</p> <p>The Council objects for the following reasons:</p>

	<ul style="list-style-type: none"> • The proposed extension exceeds the limit for extending property in Old Bursledon Conservation Area. • The proposed extension design and materials do not preserve or enhance this part of the Old Bursledon Conservation Area. • This dwelling is located on a triangular piece of land at a roads junction with no footway and is viewable from all sides by pedestrian traffic using the Strawberry Trail on High Street and Station Hill. The dwelling is also adjacent to three listed dwellings. • If officers are minded to approve this application, the Council asks that it passed to the Local Area Committee for consideration and decision.
FC/20/143	<p>Temporary Amendment to Standing Orders and Financial Regulation</p> <p>The Council considered temporary amendments to Standing Orders and Financial Regulations in line with the CoVid 19 temporary legislation until 5 May 2021.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That Standing Orders and Financial Regulations are temporarily amended in line with the temporary legislation.
FC/20/144	<p>Resignation of Parish Councillors</p> <p>The Council noted the resignation of Cllr J O’Sullivan.</p> <p>The Council noted that contrary Cllr B Simon-Hart was in breach of Local Government Act 1972, s85 (1) & (2) and therefore had ceased to be a Parish Councillor.</p>
FC/20/145	<p>Calendar of Meetings</p> <p>Council considered a report on the calendar of meetings of the Council and its Committees for 2020/21.</p> <p>Council considered holding the principle of holding an additional Planning & Highways Committee prior to a Council meeting starting at 6:00pm if required.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That the Calendar of meetings be adopted for 2020/21. • That an additional Planning & Highways Committees would start at 6:00pm prior to a Council meeting if required.

FC/20/146	<p>Internal Audit – Pre-year End Report</p> <p>The Council received and noted the report of the Internal Auditor at 25 February 2020 and noted the recommendations of the Internal Auditor</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That the report of the Internal Auditor was noted and accepted. • That the actions and comets identified in the report would be put into place.
FC/20/147	<p>Appointment of Internal Auditor</p> <p>The Council considered renewing the appointment of the Internal Auditor.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That Mr T Light was appointed as the Councils Internal Auditor for a period of three years.
FC/20/148	<p>Document Retention Policy</p> <p>The Council received a report outlining and recommending the adoption of a policy on document retention.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That the Document Retention Policy be adopted by the Council.
FC/20/149	<p>Finance Reports</p> <p>The Council received and noted the following Finance reports:</p> <ul style="list-style-type: none"> • To note and approve the schedule of payments at 20 March 2020 • To note and approve the schedule of payments at 20 May 2020 • To retrospectively approve the setting up of a Standing Order of 10 payments of £910 to the BDCA on the fifth of each month. <p>RESOLVED:</p> <ul style="list-style-type: none"> • That the reports were noted. • That the schedule of payments totalling £12,378.40 be approved. • That the Standing Order to the BDCA of £910 per month be approved.
FC/20/150	<p><u>The Meeting closed : 20.41</u></p>