

Bursledon Parish Council	
Minutes of the Full Council Meeting	
Minutes of the meeting of Bursledon Parish Council held on Wednesday 27 March 2019 at 7.00 pm in Lowford Community Library, The Lowford Centre, Portsmouth Road, Bursledon.	
Members: Cllr J Rich (Chair)+ Cllr M Garrett (Vice Chair) + Cllr F Burgess* Cllr T Craig* Cllr A Dew #	Cllr S Hartley# Cllr S Holes+ Cllr K House+ (Arrived at 19.35) Cllr J O'Sullivan+ Cllr M Penn+ (Arrived at 19.04) Cllr B Simon Hart*
Note: + = Attended, * = Apologies, #= Absent and no apology received.	
Also, Attended Officers of the Council R Potter (Parish Clerk) J Lennon (Administrator) Members of the public: 0	
FC/19/126	Apologies for Absence Apologies for absence were received and accepted from Cllrs F Burgess and T Craig.
FC/19/127	Declarations of Interest Cllr M Penn declared an interest in agenda item 15 as the Parish Council representative on the board of the BDCA.
FC/19/128	Minutes of Previous Meeting. The minutes of the full Council Meeting held on Wednesday 30 January 2019 were received and signed as a correct record.
FC/19/129	Questions from the Public There were no questions by the public.
FC/19/130	Chairs Communications The Chair informed the meeting that Cllr D Andrewes had resigned from the Council and all associated duties as of Monday 25 th March 2019. The Chair also extended an invitation to all Councillors from Long Oak Preschool to attend their Easter Egg-stravaganza on Saturday 30 th March at the Pilands Wood Centre.
19.04	Cllr Penn arrived

FC/19/131	<p>Planning Applications</p> <p>Application No: F/19/85057 Site Address: The site of the proposed pontoon installation is on the west side of the River Hamble between piles U13 and U14. This is opposite Premier Marina and near Lands' End Road hard., Description: Installation of 1no. floating pontoon between piles U13 and U14</p> <p>Resolved: DO NOT OBJECT</p>
FC/19/132	<p>Financial Risk Assessment</p> <p>Members received and adopted a report from the Parish Clerk on the Parish Council Financial Risk Assessment.</p> <p>Resolved:</p> <ul style="list-style-type: none"> • That the Financial Risk Assessments was noted. • That the recommendations and actions identified in the Risk Assessment be adopted
FC/19/133	<p>Internal Auditors Report</p> <p>Members received the Interim Internal Auditors Report for 2018/19</p> <p>Resolved:</p> <ul style="list-style-type: none"> • That the recommendations within the report be taken to the new Council for consideration.
FC/19/134	<p>Fees and Charges</p> <p>Members considered the fees and charges for 2019/20</p>
19.35	Cllr House arrived
	<p>Resolved:</p> <ul style="list-style-type: none"> • That the new charges be adopted from 1 April 2019. • That the allotment charges be amended and increased from 34p per sqm to 35p per sqm • That the age limit for child burials should be considered by the new Council at a later meeting.
FC/19/135	<p>Finance Reports</p> <p>Members noted the financial budget report and cash book summary at 28 February 2019, together with the schedule of bank payments for February 2019.</p> <p>Resolved:</p> <ul style="list-style-type: none"> • That the above reports be noted. • That the schedule of payments for February be approved

	<ul style="list-style-type: none"> • To transfer the balance of the General Reserve over the recommended minimum balance be transferred from the Council's General Reserves to Earmarked Reserves • That the budget for projects not completed during the years should be rolled over to the next financial year.
FC/19/136	<p>Quotes for Play areas</p> <p>The Council considered a report for the awarding of a contract for the refurbishment of the Councils Play areas in Long Lane Recreation Ground, Woodlands Way and Pilands Wood Open Space.</p> <p>The Clerk advised Members that they would have to agree to set aside financial regulations and standing orders, as only two contractors had submitted quotes.</p> <p>Resolved:</p> <ul style="list-style-type: none"> • To set aside financial regulations and standing orders and to consider the two quotes received. • To award the contract to Wicksteed Leisure.
FC/19/137	<p>Council Meeting Dates 2019/20</p> <p>Members noted the draft calendar of Council meetings for 2019/2020.</p>
FC/19/138	<p>Parish Clerks Management Report</p> <p>Council received and noted the Parish Clerks Management Report including confirmation that the King George IV playing field will transfer to Bursledon Parish Council as of Monday 1st April 2019.</p>
FC/19/139	<p>Members agreed to exclude the press and public and to consider exempt business Under Section 1(2) of the Public Bodies (Admission to Meetings Act 1960) "that as publicity would be prejudicial to the public interest because of the Confidential nature of the business about to be transacted at Agenda Items 15 & 16 regarding the variations to the lease with the BDCA and the approval of staff salaries</p>
FC/19/140	<p>BDCA Lease</p> <p>The Council considered a report outlining suggested changes to the lease between the BDCA and Bursledon Parish Council.</p> <p>Resolved:</p> <ul style="list-style-type: none"> • That the Parish Clerk should take further advise from the Councils solicitors regarding the technicalities associated with charges and the matter be returned to Council for further consideration.

FC/19/141	<p>Staff Salaries</p> <p>The Council received and noted a report on staff salaries for 2019/20.</p> <p>Resolved</p> <ul style="list-style-type: none"> • The report was noted • That the new salaries for 2019/20 were approved and should be implemented from 1 April 2019.
FC/19/142	The Meeting closed at 20.38.