

Bursledon Parish Council	
Minutes of the Full Council Meeting	
Minutes of the meeting of Bursledon Parish Council held on Wednesday 31 October 2018 at 7.00 pm in Lowford Community Library, The Lowford Centre, Portsmouth Road, Bursledon.	
Members: Cllr J Rich (Chair)* Cllr M Garrett (Vice Chair) + Cllr D Andrewes* Cllr F Burgess* Cllr T Craig* Cllr A Dew *	Cllr S Hartley# Cllr S Holes+ Cllr K House* Cllr J O'Sullivan+ Cllr M Penn+ Cllr B Simon Hart+
Note: + = Attended, * = Apologies, #= Absent and no apology received.	
Also, Attended Officers of the Council R Potter (Parish Clerk) J Lennon (Administrator) Members of the public: 5	
FC/19/083	As the Chair of the Council was unable to attend the meeting the meeting would be chaired by the Vice Chair Cllr M Garrett.
FC/19/084	Apologies for Absence Apologies for absence were received and accepted from Cllrs J Rich, D Andrewes, F Burgess, T Craig, A Dew and K House.
FC/19/085	Declarations of Interest Cllr S Holes declared a non-pecuniary interest being a district Councillor and a Member of the Eastleigh Borough Council Local Area Committee (LAC) in agenda item 6.1 and 6.2
FC/19/086	Minutes of Previous Meeting. The minutes of the Full Council Meeting held on Wednesday 26 September 2018 were received and signed as a correct record.
FC/19/087	Questions from the Public There were no questions from the public.
FC/19/088	Chairs Communications On behalf of the Chair of the Council Cllr M Garrett reminded Members to respond to emails from the Parish Office regarding attendance at the remembrance service at St Leonards Church on the 11 November and an enquiry regarding works at Long Lane recreation ground. Cllr Garrett also made Members aware of the Knit and Natter event at the Community Centre on Sunday 4 th November.
FC/19/089	The Chair handed over to the Chair of the Planning and Highways Committee Cllr O'Sullivan for the Planning section of the agenda.
FC/19/090	The Chair of the Planning and Highways Committee proposed that if there were no objections agenda item 6.1 and 6.2 would be considered at the same time.

	RESOLVED: To consider both items at the same time.
FC/19/091	<p>Planning Applications received from Eastleigh Borough Council within the Parish or on its boundary.</p> <p>Application No: L/18/84136 Site Address: Myrtle Cottage, Land's End Road, Bursledon, Southampton, SO31 8DN Description: Two storey rear extension with glass link to existing Cottage</p> <p>The Council received a short presentation from the applicant.</p> <p>Resolved: (By a majority – Cllr S Holes abstained from the vote as he is a Member of the LAC)</p> <p>Bearing in mind the following factors:</p> <ul style="list-style-type: none"> • Conservation policies which have been adopted and which are relevant to this application. • The changes to the requirements in the emerging local plan regarding the restrictions on the size of development. • The comments and involvement of the EBC conservation officer. <p>The Council recommend that this application be referred to the LAC to be considered on its own merits. The Council would strongly recommend that a site visit is arranged for Members of the LAC to take into account the site and local terrain prior to this being considered by the LAC.</p> <p>If the planning authority are minded to approve this application the Council would ask that a condition be placed on the development to prevent subdivision on this site.</p>
FC/19/092	<p>Application No: H/18/84112 . Site Address: Myrtle Cottage, Land's End Road, Bursledon, Southampton, SO31 8DN Description: Two storey rear extension with glass link to existing Cottage</p> <p>Resolved: (By a majority – Cllr S Holes abstained from the vote as he is a Member of the LAC)</p> <p>Bearing in mind the following factors:</p> <ul style="list-style-type: none"> • Conservation policies which have been adopted and which are relevant to this application. • The changes to the requirements in the emerging local plan regarding the restrictions on the size of development. • The comments and involvement of the EBC conservation officer. <p>The Council recommend that this application be referred to the LAC to be considered on its own merits. The Council would strongly recommend that a site visit is arranged for Members of the LAC to take into account the site and local terrain prior to this being considered by the LAC.</p> <p>If the planning authority are minded to approve this application the Council would ask that a condition be placed on the development to prevent subdivision on this site.</p>

FC/19/093	<p>Application No: F/18/84103 Site Address: The site of the proposed pontoon installation is on the west side of the River Hamble, between piles L21 and L22. This is opposite Universal Marina. , Description: Installation of a pontoon, fitted between piles L21 and L22 on the west side of the River Hamble. Length of pontoon will be between 12 meters and 15 meters. Width will be between 1.8 meters and 2.5 meters</p> <p>Resolved: Do not object</p>
FC/19/094	<p>Dignity at Work Policy The Council received and considered a dignity at work policy for employees, Councillors and Volunteers. The Council supported the need for this important policy for the benefit of all.</p> <p>RESOLVED: To adopt the dignity at work policy</p>
FC/19/095	<p>Project Update & Council Work Plan Council received and noted the update on the Councils 2018/2019 work plan.</p> <p>RESOLVED: To note the current situation.</p>
FC/19/096	<p>Financial Reports The Council received and noted the interim report of the External Auditors who had been unable to complete the audit by the 30 September 2018.</p> <p>The Council received and noted the six-monthly accounts for the Council to 30 September 2018.</p> <p>The Council noted the following points;</p> <ul style="list-style-type: none"> • There would be an overspend on the Grounds staff salary budget. • That the staffing budgets did not reflect any pension contributions, as at this time no member of staff had elected to enter the pension scheme. • The current over spend on IT equipment was a result of having to purchase a new laptop and two new tablets for councillors • The pavilion overspend was because of the installation of an improved CCTV system.
FC/19/097	<p>Parish Clerks Management Report The Clerk reported the following:</p> <ul style="list-style-type: none"> • The Internal Auditor had attended for his first visit and commented positively on how the Council has manage to collect 95% of the allotment fees due on 1 October 2018. • That further information had been received from the insurers about the need to obtain tree inspections for all trees and that this will become an annual cost, which will have to be budgeted for. • That the pavilion was being subject to an electrical inspection and this may result in additional cost. • The transfer of Piland’s Wood Open Space is still waiting for EBC, however as result of the recent issues with trees the Council will ask for an up to date tree inspection report before the transfer goes ahead.
FC/19/098	<p>The Meeting closed at 2040</p>