

Bursledon Parish Council	
Minutes of the Full Council Meeting	
Minutes of the meeting of Bursledon Parish Council held on Wednesday 26 September 2018 at 7.00 pm in Lowford Community Library, The Lowford Centre, Portsmouth Road, Bursledon.	
Members: Cllr J Rich (Chair)+ Cllr M Garrett (Vice Chair) + Cllr D Andrewes* Cllr F Burgess+ (arrived 19.10) Cllr T Craig+ (arrived 19.05) Cllr A Dew *	Cllr S Hartley# Cllr S Holes* Cllr K House* Cllr J O'Sullivan+ Cllr M Penn* Cllr B Simon Hart+
Note: + = Attended, * = Apologies, # = Absent and no apology received.	
Also, Attended Officers of the Council R Potter (Parish Clerk) J Lennon (Administrator) Members of the public: 0	
FC/19/066	Apologies for Absence Apologies for absence were received and accepted from Cllrs D Andrewes, A Dew, S Holes, K House and M Penn
FC/19/067	Declarations of Interest Cllr Craig declared an interest in agenda item 9 as the benches had been funded from her County Council budget.
FC/19/068	Minutes of Previous Meeting. The minutes of the Full Council Meeting held on Wednesday 25 July 2018 were received and signed as a correct record.
FC/19/069	Questions from the Public There were no questions from the public.
FC/19/070	Chairs Communications There was no Chairs communication.
FC/19/071	The Chair handed over to the Chair of the Planning and Highways Committee Cllr O'Sullivan for the Planning section of the agenda.
FC/19/072	Planning Applications received from Eastleigh Borough Council within the Parish or on its boundary. Application No: F/18/83881 Site Address: Deacons Boatyard, Bridge Road, Bursledon, Southampton, SO31 8AZ Description: Relocation of existing access bridge to pontoons. Resolved: <ul style="list-style-type: none"> • DO NOT OBJECT.

FC/19/073	<p>Application No: H/18/83903 Site Address: Crocus Cottage, Providence Hill, Bursledon, Southampton, SO31 8AT Description: Single storey side extension following demolition of existing garage</p> <p>Resolved:</p> <ul style="list-style-type: none"> • DO NOT OBJECT subject to the development satisfying the planning authority guidelines on the appropriate number of parking spaces being available for this size of development.
FC/19/074	<p>Application No: F/18/82637 Site Address: Hamble Lane Farm, Hamble Lane, Bursledon, Southampton, SO31 8GQ Description: Retention of 7no. storage containers, 4no. timber shelters for alpacas & 2.4m high timber fencing (retrospective application).</p> <p>Resolved: DO NOT OBJECT</p>
FC/19/075	<p>General Data Protection Policy Regulations Policies The Council received and considered adopting General Data protection Regulation Policies (GDPR) The Council considered:</p> <ul style="list-style-type: none"> • Privacy Policy. • Privacy Statement. • Privacy Policy for Councillors. • Privacy Policy for Council Staff. <p>Resolved:</p> <ul style="list-style-type: none"> • To adopt the General Data Protection Regulation Policies (GDPR)
FC/19/076	<p>Legal & Insurance Update The Council received and considered a report outlining</p> <ul style="list-style-type: none"> • A recent Judicial Review regarding the Code of Conduct and observations and the implications for all Town and Parish Councils. • The Council's insurers had highlighted the need to have a comprehensive tree survey of all trees on Council land every three years and annually when trees are by footpaths and roads. • That the Council should adopt a dignity at work policy, a confidentiality protocol and a conflict of interest protocol. • That Councillors should sign to say they have read and understood certain core policies. <p>Resolved</p> <ul style="list-style-type: none"> • To note the Clerks report. • To note and adopt the recommendations set out in the report because of the Ledbury Case. • To approve the funding of a comprehensive tree survey on Council land.
FC/19/077	<p>Benches & Seats in the Parish The Council received and considered a report, requiring the Council to consider the sites for the location of two WWI memorial benches.</p>

	<p>The report requested the Council adopt a practice of replacing benches with those made from recycled materials.</p> <p>Members asked that their appreciation be recorded regarding the information provided by Cllr Andrewes in respect of this agenda item.</p> <p>Resolved</p> <ul style="list-style-type: none"> • That one WW1 memorial bench would be sited in Bursledon Parish Cemetery. • That one WW1 memorial bench be sited close to the war memorial in St Leonards Cemetery. • To adopt the practise of replacing benches with those made from recycled materials.
FC/19/078	<p>Car Park Barriers and Car Park Signage</p> <p>The Council received and considered a report regarding</p> <ul style="list-style-type: none"> • The replacement of height barriers in the cemetery entrance. • Remedial repairs to the height barrier at the entrance to Long lane recreation Ground. • The Replacement of the gate at Great Down park with drop down bollards. • The provision of permanent car park signs which would identify when the car park was closed. <p>Resolved</p> <ul style="list-style-type: none"> • To approve funding for replacement height barriers in the cemetery entrance. • To approve funding to repair the damaged height barrier at the entrance to Long Lane recreation ground. • To approve funding for a replacement barrier at Great Down Car Park. • To approve funding to install drop bollards at the entrance to Great Down Car park.
FC/19/079	<p>Play Area Equipment Review</p> <p>The Council received and considered a report regarding the status of the play equipment owned by the Parish Council.</p> <p>The report also identified the current plan for the development of a new toddler play are on Pilands Wood open space.</p> <p>Resolved</p> <ul style="list-style-type: none"> • To note the Clerks report • To approve funding from this year's budget. • To accept option B to replace the see saw, swing and springer at Long Lane recreation ground. • To accept option A to replace the roundabout at Woodlands Way Children's play area.
FC/19/080	<p>Financial Reports</p> <p>The Council received the budget report for the period 01 April 2018 to 31 August 2018.</p> <p>Resolved:</p> <ul style="list-style-type: none"> • That the budget report was received and noted.

FC/19/081	Parish Clerks Management Report The Council received and noted the Parish Clerks Management report. Cllr Garrett asked that the Clerks management report be circulated to all Members for their information.
FC/19/082	<u>The Meeting closed at 20:40</u>