

Bursledon Parish Council

Minutes of the Council Meeting

Minutes of the of Bursledon Parish Council held on Wednesday 28 February 2024 at 7pm at the community library in Bursledon Parish Council.

Members of the Full Council in attendance: Cllrs S Holes, M Garrett, J O'Sullivan, G Gill, M Penn & K House

Officers of the Council Present: Roland Potter (Parish Clerk) Amy Hobbs (Administrator)

Members of the Public: Two

FC/23/094 **Apologies for Absence**

Apologies were received and accepted for Cllrs J Rich, and K Whitlock & V Figueira

FC/23/095 **Declarations of Interest**

There were no declarations of interest.

FC/23/096 **Minutes of the Full Council held on Wednesday 31 January 2024**

The minutes of the Full Council held on Wednesday 31 January 2024 were received and accepted as a correct record and were signed by the Chair of the Council.

FC/23/097 **Questions from the Public**

A question was raised regarding pavement parking, and it was stated by District Councillors that they did not have the authority to enforce the legislation and recommended that these matters should be report directly to the police.

Traffic enforcement issues were also raised regarding Portsmouth Road & Jurd Way, as this was a matter for Hampshire County Council (HCC) it was advised to contact HCC Highways direct.

In addition, an issue was raised regarding a manhole cover which was leaking on Portsmouth Road, and it was advised by District Councillors that it has already been reported to Southern Water.

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FC/23/098 **Chair's Communications.**

The Chair reported on the bus shelter damage at the top of Oak Hill and that the taxpayer cost of repairing this was £700.

The Chair also reported of comments on social media about Lionheart Way Ecology Park.

The chair reported that the Council purchased out right the fencing to protect the site due to land slipping before the COVID epidemic.

It took time to find the suitably qualified and experienced companies who could undertake the restoration work.

However, the project was then delayed for two years due to the COVID epidemic.

The project had the potential to be extremely expensive with a price range between £15,000 to over £300,000 for a fully engineered solution.

Therefore, the council's approach was to break the project down into sections to obtain an effective solution which would demonstrate value for money and at the same time respect the fact that the area was an ecology park, where all the trees are protected.

In December 2022, the first part of the works was completed to control the water flow and to then monitor the results for a period of three to four months.

In May 2023, the Councils project manager recruited specialist contractors to complete the next phase of the project. The project had to be timed, to consider the weather and the water flow. The work to renovate the area was undertaken in in September 2023.

This work included managing the flow of water in the gully by infilling and restoring the sides of the gully and then hydro seeding the new areas.

The project included the cost of putting wooden fencing to provide ongoing protection to the site and to mark out the areas of the gully which had steep sides.

It was also decided to install temporary wire fencing for three to six months to make the site safe for the public and at the same time to

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protect the site including the new fencing and ensure that the hydro seeding was successful.

In March together with our consultants we will make an assessment as to whether to seeding has been successfully embedded and then the metal fencing will be removed leaving the wooden fencing in place.

During the project, the Council was pleased to respond to the public concerns about the condition of the pond, and therefore this was also dug out and the invasive species of plants removed.

The project cost £80,000 and was funded from developer's contributions and there was no cost to the residents of Bursledon.

FC/23/099 Appointment of Councillor to the Staffing Committee

The Council received a report requesting the Council to appoint an additional Councillor to the Staffing Committee.

RESOLVED:

- **Councillors K House, S Holes & G Gill be appointed Staffing Committee**

FC/23/100 Council Capital Programme

The Council received a report which set out the Councils Capital Programme for 2024/25. The report identified to the Council the following issues:

- To agree the priority and funding of the 2024/25 projects.
- To note the Councils long term Capital programme 2024/2040.
- To consider and note the financial implications of the long-term capital programme.

RESOLVED:

- **The Council noted the report and the observations.**
- **The Council agreed that a request should be made to Eastleigh Borough Council (EBC) to reallocate Developers**

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Contributions funds to the refurbishment of the Long Lan Pavilion.

- **These funds were.**
£60K identified for the refurbishment of KGV play area (due to there being insufficient funds at this time).
£15K, Funding from the play area in Pilands Woods open Space (no longer Required)
£25K Savings on the capital fund for the refurbishment of the tennis courts.
- **It was agreed that the Long Lane Play area and the Woodlands Play area improvements should go ahead.**
- **The refurbishment of the King George V play area would be reviewed to ascertain if other funding for a smaller funded project could be found.**

FC/23/101 Finance Reports

The Council received and approved.

- The schedule of bank payments on 20th February 2024
- The budget report on 31st January 2024.

FC/23/102 Working Group Notes

Council received and noted the Planning and Highways Working Group dated 14 February 2024.

FC/23/103 **To exclude the press and public and to consider exempt business.**

Under Section 1(2) of the Public Bodies (Admission to Meetings Act 1960) "that as publicity would be prejudicial to the public interest because of the Confidential nature of the business about to be transacted at Agenda Items 19 regarding the contractual sensitivity and personal nature it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting, and they are herewith instructed to withdraw."

RESOLVED:

- **To exclude members of the press and public.**

FC/23/104 **Staffing**

The Council considered a confidential Staffing report regarding the reallocation of duties and appointment of staff from 1 April 2024

RESOLVED:

- **The report was received and approved.**
- **To confirm the appointment of Mrs Susan Hannan as the Parish Clerk from 1 April 2024.**
- **To confirm the appointment of Mrs Amy Hobbs as the Responsible Financial Officer (section 151 LGA 1972) from 1 April 2024 and the allocation of the functions of the deputy clerk to this role.**
- **To agree the authority for the administration of the cemetery function Mrs S Hannan and A Hobbs.**
- **To note the appointment of Mr Dan Bentall as Ground Staff Co-ordinator within the current staffing structure.**
To note the process for the recruitment of a replacement administrator to the Council.

FC/23/105 **Close of Meeting**

The meeting closed at 8pm.

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Signed.....

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