

Bursledon Parish Council

Minutes of the Full Council Meeting

Minutes of the of Bursledon Parish Council held on Wednesday 28 September 2022 at 7pm at the community library in Bursledon Parish Council.

Members of the Full Council in attendance: Councillors J Rich (Chair) M Garrett (Vice -Chair), G Gill, M Penn, K Whitlock & S Holes

Officers of the Council Present: Roland Potter (Parish Clerk) Sue Hannen (Deputy Parish Clerk)

Members of the Public: 0

FC/22/035

Apologies for Absence

Apologies were received and accepted for Cllrs T Craig, K House

FC/22/036

Declarations of Interest

There were no declarations of interest.

FC/22/037

Minutes of the Full Council held on Wednesday 27 July 2022.

The minutes of the Full Council held on Wednesday 27 July 2022 were received and accepted as a correct record and they were signed by the Chair of the Council.

FC/22/038

Questions from the Public

There were no questions from members of the public.

FC/22/039

Chair's Communications

The chair of the council expressed appreciation to members of staff and all those involved in the community memorial event for the late Queen. The event was well attended by members of the community of all ages.

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Signed.....
Dated.....

FC/22/040 Annual Audit Report and AGAR year ended 31 March 2022

Council received and noted the completed Annual Governance & Accountability return for the year ended 31 March 2022.

The Council noted that the report of the external auditor and that no further action was required.

RESOLVED:

- **The Completed Annual Auditors Report and AGAR for the year ended 31 March 2022 was received and accepted**
- **That it was noted that there were no issues that required attention.**

FC/22/041 Change of Name for the Community Library

The Council received a report on the public consultation on the name for the future name of the Community Library.

The report identified that the results of the consultation had produced a result in favour of changing the name from Lowford Community Library to Bursledon Community Library.

RESOLVED:

- **That the name of the community library should be changed to Bursledon Community Library.**

FC/22/042 Council Insurance

The Council received a report which identified that the Councils Insurance Brokers Came & Co had undertaken a market testing exercise for the renewal of the Council Insurance for 2022/23.

That insurance premiums have increased by 33% to £4,378.30 based on the current financial market and the new charge was in line with the Council's budget forecast.

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The report also identified the cost benefits of entering a three-year agreement for the Council Insurance.

RESOLVED:

- **To accept the quote of £4378.38 for general insurance for 2022/23 through the AJG Community Schemes.**
- **To enter a three-year agreement.**

FC/22/043 Cemetery Charges

The Council received a report which identified the increasing cost of administering the Councils Cemetery service and in particular the administration cost of for the transfer of Exclusive Rights of Burial.

The report proposed that Council to consider introducing an initial additional charge of £75 for the legal transfer of Exclusive Right of Burial.

RESOLVED:

- **To introduce an additional charge of £75 for the legal transfer of Exclusive Right of Burial.**

FC/22/044 Playground Improvements

The Council considered a report on the improvements setting out the initial project plan for the improvements to the Council play areas funded by developer's contributions.

The Council also considered the appointment of a playground consultant to deliver the projects on behalf of the Council.

RESOLVED:

- **Accepted the project plan to deliver the improvements.**
- **Agreed to the appointment of a playground consultant to deliver the projects.**

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FC/22/045 Long Lane Tennis Courts

Council considered a request from Eastleigh Borough Council to enter an agreement with the Lawn Tennis Association to pay for the improvement of the tennis courts on the Long Lane Recreation Ground.

RESOLVED:

- **To defer this matter until Councillors, meet with the Lawn Tennis Association to discuss this further.**

FC/22/046 Finance Reports

Council received and noted the schedule of payments for August and September 2022.

Council received and noted the budget report as of 31 August 2022.

RESOLVED:

- **That the payment schedules were correct and approved for August and September 2022.**
- **The budget report on 31st August 2022 was noted.**

FC/22/047 Working Group Notes

Council received and noted the Planning & Highways working Group notes for 14th September 2022.

FC/22/048 The Public and Press were excluded for exempt business

The Clerk reported that a full structural survey has been requested for the Pilands Wood Community Centre. A report will follow.

Specialist solicitors have been engaged to investigate issues around neighbouring properties to the Ecology Park.

The Chair of the Parish Council will circulate information regarding staffing during the Covid19 pandemic.

FC/22/049 Close of Meeting

The meeting closed at 20:15

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