

Bursledon Parish Council

Minutes of the Full Council Meeting

Minutes of the of Bursledon Parish Council held on Wednesday 30 March 2022 at 7pm at the community library in Bursledon Parish Council.

Members of the Full Council in attendance: Councillors S Holes (Chair), G Gill, M Penn & K Whitlock

Officers of the Council Present: Roland Potter (Parish Clerk)

Members of the Public: 0

FC/21/087 **Apologies for Absence**

Apologies were received and accepted for Cllr T Craig, M Garrett, K House & J Rich

FC/21/088 **Declarations of Interest**

There were no declarations of interest.

FC/21/089 **Minutes of the Full Council held on Wednesday 2 March 2022.**

The minutes of the Full Council held on Wednesday 2 March 2022 were received and accepted as a correct record and they were signed by the Chair of the Council.

FC/21/090 **Questions from the Public**

There were no questions from members of the public.

FC/21/091 **Chair's Communications**

The Chair recorded thanks to the grounds staff for their response and hard work dealing with the trees damaged during storm Eunice.

FC/21/092 **Internal Auditors Report**

The Council received and considered the report of the Internal Auditor for the period November 2021 to February 2022.

The principal action noted in the report was in reference to invoice authorisation and that two Councillors should approve and authorise

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Signed.....
Dated.....

the payment of invoices before they are processed for payment and sent to the bank.

RESOLVED:

- **That the report of the Internal Auditor was received and noted.**
- **That the Responsible Officer should take the appropriate action to comply with the recommendations of the Internal Auditor.**

FC/21/093 **Asset Register 2022/23**

The Council received and noted the schedule of fixed assets for the financial year ended 31 March 2022.

RESOLVED:

- **That the schedule of fixed assets was noted.**

FC/21/094 **Tree Works & Biodiversity**

The Responsible Officer advised the Council that an inspection of trees had been completed for the Pilands Wood Open Space.

The report recommended that certain tree works should be taken as soon as possible.

The Council were informed that the works costing over £7K had been approved and would be going ahead as soon as possible.

The Responsible Officer informed the Council that the biodiversity strategy implemented in June 2021 would continue in the current year.

RESOLVED:

- **The report and the cost of essential tree works on Pilands Wood Open Space was noted.**
- **The continuing implementation of the Councils biodiversity strategy was noted.**

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Finance Report

Council received the schedule of payments for 18 March 2022.

Council received the budget report on 28 February 2022.

RESOLVED:

- **That the payment schedules were correct and approved for 18 March 2022.**
- **The budget report on 28 February was received and noted**

FC/21/096

Close of Meeting

The meeting closed at 19:40

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