

# Bursledon Parish Council

## Minutes of the Full Council Meeting

Minutes of the virtual meeting of Bursledon Parish Council held on Wednesday 24 February 2021 at 7pm in the Bursledon Parish Council Virtual Office.

**Members of the Full Council in attendance:** Councillors S Holes (Chair), M Garrett (Vice -Chair), T Craig, G Gill, K House, M Penn, J Rich, and K Whitlock

**Officers of the Council Present:** Roland Potter (Parish Clerk),  
Member of the Public: 0

### **FC/20/232 Apologies for Absence**

There were no apologies for absence.

### **FC/20/233 Declarations of Interest**

There were no declarations of Interest.

### **FC/20/234 Minutes of the Full Council held on Wednesday 27 January 2021.**

The minutes of the Full Council held on Wednesday 27 January 2021 were received and accepted as a correct record and will be signed by the Chair of the committee on our return to Parish Office.

### **FC/20/235 Questions from the Public**

There were no questions from the members of the public.

### **FC/20/236 Chair's Communications**

There were no communications to report.

**FC/20/237** Cllr Holes handed the meeting over to Cllr Garrett Chair of the Planning and Highways Committee for the planning section of the agenda.

### **FC/20/238 Application No: [H/20/89509](#):**

Address: The Wheelhouse, High Street, Old Bursledon, SO31 8DJ.  
Description: Replacement of front/side single storey extension following demolition of existing conservatory.

**RESOLVED: Do not object.**

**FC/20/239 Application No: [H/21/89597](#)**

Address: 1 Lane Cottages, Green Lane, Bursledon, Southampton, SO31 8EY

Description: First floor rear, single storey rear and side extensions

**RESOLVED: Do not object.**

**FC/20/240 Application No: [H/21/89636](#)**

Address: 22 Wrights Walk, Bursledon, Southampton, SO31 8FQ.

Description: Replacement of existing conservatory and small lean to with single storey rear extension. Construction of front porch

**RESOLVED: Do not object.**

**FC/20/241 Cemetery Regulations Amendment**

The Council received a report and considered the following:

- To change the cemetery regulations to allow for the definition of a child to be amended to be a child up to their 18<sup>th</sup> birthday.
- The introduction of an agreement for the maintenance of memorials between owners and the Council.

The report proposed that the administration fee for children's burial should be £100 which was £1 for the purchase of the Exclusive Right of Burial and £99 for Council services.

The nominal purchase fee would include the right to install a memorial subject to other fees and the cemetery regulations.

**RESOLVED that:**

- **That the definition for a child burial would be under 18 years of age.**
- **That the Administration fee of £100 would be introduced for child burials.**
- **That the Council would require all persons purchasing a memorial to enter a maintenance agreement with the Council.**

**FC/20/242 Capital Projects**

The Council received and considered a report setting out the Councils request for S106 Developers Contributions towards the cost of capital projects.

The report identified the funding received or already earmarked for capital projects over the previous three years including County Councillor Grants of £11,150 from Cllr Keith House and £950 from Cllr T craig

RESOLVED:

**That the request to Eastleigh Borough Council for funding should be:**

<b>Project</b>	<b>Funding</b>
<b>Small Capital Projects</b>	<b>£43,300</b>
<b>Install new pavilion and workshop and other enhancements to Long lane Recreation Ground</b>	<b>£550,000</b>
<b>Completion of refurbishment of playground on Long Lane Recreation Ground</b>	<b>£65,000</b>
<b>Completion of refurbishment of playground on Woodland Way</b>	<b>£20,000</b>
<b>Refurbishment of second play area on Pilands Wood Open Space</b>	<b>£15,000</b>
<b>Refurbishment of play areas on King George Recreation Ground.</b>	<b>£60,000</b>

**The Council requested that the funding for the play areas should be fluid and any under or overspends could be transferred between projects or to complete the healthy trim trails, subject to the approval of Eastleigh Borough Council.**

### **FC/20/243 Library Transition Project**

The Council received and considered a report on the progress of the transition of the Lowford Community Library from Hampshire County Council.

The report stated that based on the governments propose road map to exit the current COVI-19 pandemic the earliest date the library will open will be the 12 April 2021.

This date may be delayed by one to two weeks subject to completing all the essential alterations works.

The current Capital costs for the transfer of the service was £17,675.55 of which the Council was submitting a grant for up to £10K from Hampshire County Council and there was £4,490 already identified in Council reserves toward' s the cost of the building works.

The report identified a budget shortfall of £3,185.65 and the Council were requested to approve additional funding from budget savings and the Capital Reserves for the project.

**RESOLVED:**

- **That the project status was noted.**
- **That additional funding of £3,185.65 be allocated from the Councils Capital Reserve and budget savings for the project.**

**FC/20/244 Finance Reports**

The Council received and noted the following Finance reports:

- The schedule of payments for 20 February 2021 totalling £9,600.05.
- The budget Report on 31 January 2021.

**RESOLVED**

- **The schedule of payments totalling £9600.05 were approved.**

**FC/20/245 Parish Clerks Management Report**

The Council received and noted the Parish Clerks Management Report under delegated authority.

**FC/20/246 The meeting closed at: 20:15.**