

Bursledon Parish Council

Minutes of the Full Council Meeting

Minutes of the virtual meeting of Bursledon Parish Council held on Wednesday 27 January 2021 at 7pm in the Bursledon Parish Council Virtual Office.

Members of the Full Council in attendance: Councillors S Holes (Chair), M Garrett (Vice -Chair), G Gill, K House, M Penn, J Rich, and K Whitlock

Officers of the Council Present: Roland Potter (Parish Clerk),

Member of the Public: 0

FC/20/219 Apologies for Absence

Apologies were received and accepted from Cllr T Craig.

FC/20/220 Declarations of Interest

There were no declarations of Interest.

FC/20/221 Minutes of the Full Council held on Wednesday 25 November 2020.

The minutes of the Full Council held on Wednesday 28 November 2021 were received and accepted as a correct record and will be signed by the Chair of the committee on our return to Parish Office.

FC/20/222 Questions from the Public

There were no questions from the members of the public.

FC/20/223 Chair's Communications

The Chair informed the Council he had received an email enquiry

from Cllr Whitlock regarding the possibility of the installation of Christmas lights in the village and asked the Parish Clerk to refer the request to the Outside Working Group to explore the feasibility of the project.

FC/20/224 Cllr Holes handed the meeting over to Cllr Garrett Chair of the Planning and Highways Committee for the planning section of the agenda.

Planning Applications received from Eastleigh Borough Council within the Parish or on its boundary.

FC/20/225 Application No: [H/20/89256](#)

Address: FAIRPORT COTTAGE, LANDS END ROAD, BURSLEDON, SOUTHAMPTON, SO31 8DN

Description: Installation of solar panels on the south facing side of the garage roof.

RESOLVED: Do not object.

FC/20/226 Application No: [H/20/89041](#)

Address: CHERRYWOOD, LOWFORD HILL, BURSLEDON, SOUTHAMPTON, SO31 8ER

Description: Erection of new garage

RESOLVED: DO NOT OBJECT in principle however:

The Council does have concerns regarding the impact of the new garage wall on the street scene and would ask this part of the garage facing the road be screened with vegetation.

Council would also ask that a condition be placed on the new garage that it is solely for private use as a garage in association with the main dwelling and not for subdivision or commercial use.

FC/20/227 Council Budget and Precept

The Council received a report setting out the Councils proposed budget for 2021/21. The report s

- The Council's proposed net Budget for 2021/22 is £209,692.

- The Council had agreed to take on responsibility for a new service on behalf of the local community which is an additional cost to the Council. The Council approved the funding of £11,543 pa for the operation of the Lowford Community Library because of Hampshire County Councils decision to remove all funding from the Library. This would add an additional 0.33p per month on a Band D Tax household.
- The Councils projected budget for 2021/22 excluding new services has a shortfall of £13,115 (section 2 of this report explains the significant issues)
- The Council are advised to add an additional £0.11 per month for a Band D Tax household to help mitigate the additional annual operational costs by £3,701 pa.
- The Council will contribute £9,855 from its reserves to mitigate the additional operational costs and will use an additional £11,415 for small capital projects This will result in the Council using a total of £21,270 from reserves to the delivery of Council services in 2021/22.
- The Council are recommended to increase the Council precept by the equivalent of £0.44 per month for a Band D Tax household.

RESOLVED that:

- **The net Council budget for 2021/22 be set at £209,692.**
- **The Council's uses £21,270 from its reserves to subsidise the net budget for 2021/22.**
- **The Council precept for 2021/22 would be £199,837 the equivalent of a monthly increase of 0.44p per average band D household being 0.33p for new services and 0.11p towards the operation of the Council.**
- **The Parish Clerk to identify operational savings where possible during the financial year.**
- **That any surplus reserves be transferred to earmarked reserves for major capital projects.**

FC/20/228 Fees and Charges

The Council received and considered a report to review the fees and charges for 2021/22 and to amend the Council's terms and conditions to introduce a cancellation fee.

RESOLVED:

That the fees for 2021/22 would be.

Grounds Charges	2021/22
Allotment Fees (per square metre)	£0.37
Tennis Courts (Private Hire per hour)	£3.00
Football Pitch - Seniors	£56.00
Football Pitch - Juniors	30.00
Football Pitch (one off deposit)	£50.00
Cricket Pitch – Adult Evening Rate	£25.00
Cricket Pitch – Day Rate	£70.00
Cricket Pitch – Children	£30.00
Cancellation fee payable in advance	£15.00

Cemetery Fees (Residents Only)	2021/22
Purchase of ERB for child (6 months to 12 years)	410.00
Purchase of ERB for adult (over 12 years)	730.00
Purchase of ERB for cremation plot	£300.00
Burial Fees (infant still born or under six months)	£0.00
Burial Fees (child interment)	£0.00
Burial Fees (Adult)	£450.00
Cremated Remains	£120.00
Memorial Fees – Right to erect a memorial	£160.00
Memorial Fees – Additional Inscription	£35.00
Right to fix a memorial plaque to the memorial wall	£30.00

FC/20/229 Grant Applications

Council considered the grant application from Knit and Natter of £250 towards the cost of producing a Remembrance Day structure in recognition of the 100th Anniversary of the Royal British Legion.

RESOLVED: To award a grant of £250.00 to Knit and Knatter.

FC/20/230 Finance Reports

The Council received and noted the following Finance reports:

- The schedule of payments for 18 December 2020 totalling £15,046.87.
- The schedule of payments for 20 January 2021 totalling £11,421.62.

RESOLVED

- **The schedule of payments totalling £15,046.87 and £11,241.62 were approved.**

FC/20/231 The meeting closed at: 19:50.