



BURSLEDON PARISH COUNCIL

The Lowford Centre, Portsmouth Road,
Bursledon, Southampton, Hampshire, SO31
8EF
023 8040 7535
www.bursledon-pc.gov.uk
clerk@bursledon-pc.gov.uk

To All members of the Council

Councillor S Holes (Chair)
Councillor M Garrett (Vice-Chair)
Councillor T Craig
Councillor G Gill
Councillor K House
Councillor M Penn
Councillor J Rich
Councillor K Whitlock

Dear Councillor

Full Council Wednesday 30 September 2020

You are hereby summoned to attend the on-line meeting of the Full Council of Bursledon Parish Council to be held on:

Date: Wednesday 30 September 2020
Time: 7.00 pm
Place: Virtual Meeting – Microsoft Teams

Yours Sincerely

R Potter

Roland Potter
Parish Clerk

For more information please contact the Parish Council Office: 02380407535

Or email: clerk@bursledon-pc.gov.uk

Visit: www.bursledon-pc.gov.uk

PUBLIC PARTICIPATION SCHEME

Members of the public are invited to address the committee on all items presented at a committee meeting. Public speaking on these items will take place while the item is considered.

Due to the current restrictions on public meetings and social distancing. Council and committee meetings will be held on-line. If you wish to take part in this meeting please see the instructions below:

HOW TO TAKE PART IN A MEETING

If you wish to speak at a meeting or ask a question, you should submit a request by email to the clerk@bursledon-pc.gov.uk including your email address up to one hour before the meeting. You will then receive an invite from the Council to take part in the on-line meeting.

Or

5 to 10 minutes before the start time please click "Join Microsoft Teams Meeting" below using either a computer, tablet, or smartphone.

[Join Microsoft Teams Meeting](#)

If prompted, we recommend that you install the Teams app rather than using the functional but inferior web version.

Then join the audio as follows:

- Smart phone: no further action is required
- Computer & tablet: either use a headset (recommended) or the built-in microphone and speaker
- Phone:
 - (1) mute microphone by clicking "Microphone" button on Microsoft Team window
 - (2) mute speaker on computer/ tablet
 - (3) dial 023 8212 8725 and the conference ID 139 402 611#

You can skip the "Join" stage and simply dial 023 8212 8725 and the conference ID 139 402 611# but you will not be able to see what is displayed during the meeting

COMMITTEE PAPERS

If you need this information in a different format, such as large print, please contact the Parish Council Office

Alternatively all documents associated with this agenda can be accessed through the Council's website on www.bursledon-pc.gov.uk

Bursledon Parish Council

Agenda Full Council

Wednesday 30 September 2020 at 7pm (Virtual Meeting)

1. **Apologies for Absence**

To receive and consider apologies for absence

2. **Declarations of Interest**

To receive from members, in respect of any items included on the agenda for this meeting, disclosures of any personal or pecuniary interest in line with the Parish Councils Code of Conduct and gifts and hospitality in line with government legislation.

3. **Declarations of Interest for District & County Councillors**

District & County Councillors on the Council will make their comments and decisions based upon information available at the time of this meeting. It is accepted that District & County Councillors may come to different decisions in the light or more information being made at District or County Council Planning Meetings.

4. **Minutes of Previous Meetings.**

To receive and approve the attached minutes of the Council meeting held on Wednesday 22 July 2020 as a correct record of the meeting.

5. **Questions from the Public**

The Chair will invite members of the public who have registered to speak or ask any questions on any Local Government matter, not included on the agenda to which an answer will be given or if necessary, a written reply will follow within 10 working days, or the questioner will be informed of the appropriate contact details.

The Chair will invite members of the public who have registered to indicate which item on the agenda if any, they would like to speak.

6. **Chair's Communications**

To receive any communications from Councillor Steve Holes the Chair of Bursledon Parish Council

7. Appointment of Councillors to Committees.

To ratify the appointments of Councillors G Gill and K Whitlock as members of the Planning and Highways Committee and Working Groups.

8. Planning Applications received from Eastleigh Borough Council within the Parish or on its boundary.

Application No: [H/20/88441](#)

Site Address: 41 WARWICK WAY, BURSLEDON, SOUTHAMPTON, SO31 8NE

Description: Loft conversion to provide second floor living accommodation with front and rear dormers, realignment of boundary wall.

Application No: [H/20/88448](#)

Site Address: 2 WHEELERS MEADOW, BURSLEDON, SOUTHAMPTON, SO31 8JQ

Description: Part conversion of detached garage to provide ground and first floor living accommodation including a single storey rear extension

Application No: [H/20/88519](#)

Site Address: ELM DALE COTTAGE, HIGH STREET, BURSLEDON, SOUTHAMPTON, SO31 8DL

Description: Single storey rear extension

Application No: [H/20/88581](#)

Site Address: Charmony Cottage, Lowford Hill, Southampton, SO31 8ER

Description: Single storey side extension with terrace and dormer extensions to existing north elevation.

9. Improvements to the pavilion at Long Lane Recreation Ground

To receive an update report and approve the recommendations to improve the security at the Long Lane Recreation Ground Pavilion.

10. Finance Reports

To note the schedule of payments for 20 August and 18 September 2020.

To note the cash book summary at 31 August 2020.

To note the budget comparison report at 31 August 2020.

11. Parish Clerks Report

To receive an update on the current operation of the Council

12. Close of the Meeting