



BURSLEDON PARISH COUNCIL

Parish Council Office, The Lowford Centre, Portsmouth Road.
Bursledon Southampton SO31 8ES
Telephone 023 8040 7535 Website: bursledon-pc.gov.uk
Email: clerk@bursledon-pc.gov.uk

Notice of Meeting	
Meeting of Full Council	
Time and date	7: 00pm on Wednesday 22 July 2020
Place	Bursledon Parish Council Virtual Office. (This will be an on-line meeting managed by the Parish Council.)
To ALL MEMBERS OF THE COUNCIL	
<p>Dear Councillor</p> <p>You are hereby summoned to attend the on-line meeting of Bursledon Parish Council to be held on Wednesday 22 July at 7.00 pm.</p> <p>You will receive an electronic invitation to the meeting from the Council Office.</p> <p>The Agenda for the meeting is attached</p> <p>Yours sincerely</p> <p>Roland Potter</p> <p>Roland Potter Parish Clerk</p> <p>17 June 2020</p>	
PUBLIC NOTICE – HOW TO TAKE PART IN A MEETING Due to the current restrictions on public meetings and social distancing. Council and committee meetings will be held on-line. If you wish to take part in this meeting please see the instructions on the next page.	

HOW TO TAKE PART IN A MEETING

If you wish to speak at a meeting or ask a question, you should submit a request by email to the clerk@bursledon-pc.gov.uk including your email address up to one hour before the meeting. You will then receive an invite from the Council to take part in the on - line meeting.

Or

5 to 10 minutes before the start time please click "Join Microsoft Teams Meeting" below using either a computer, tablet, or smartphone.

[Join Microsoft Teams Meeting](#)

If prompted, we recommend that you install the Teams app rather than using the functional but inferior web version.

Then join the audio as follows:

- Smart phone: no further action is required
- Computer & tablet: either use a headset (recommended) or the built-in microphone and speaker
- Phone:
 - (1) mute microphone by clicking "Microphone" button on Microsoft Team window
 - (2) mute speaker on computer/ tablet
 - (3) dial 023 8212 8725 and the conference ID 413 928 504#

You can skip the "Join" stage and simply dial 023 8212 8725 and the conference ID 413 928 504#, but you will not be able to see what is displayed during the meeting.

Agenda

Meeting of Full Council

Time and date: **7:00pm on Wednesday 22 July 2020**

Place: Bursledon Parish Council Virtual Office.

Members of the public and press are welcome to attend in accordance with the Public Bodies (Admissions to Meetings) Act 1960

1	Apologies To receive and consider apologies for absence.
2 2.1	Declarations of Interest To receive from members, in respect of any items included on the agenda for this meeting, disclosures of any personal or pecuniary interests in line with the Bursledon Parish Council's Code of Conduct and gifts and hospitality in line with government legislation.
2.2	Declarations of Interest for District & County Councillors District & County Councillors on the Council will make their comments and decisions based upon information available at the time of this meeting. It is accepted that District & County Councillors may come to different decisions in the light or more information being made at District or County Council Planning Meetings.
3	Minutes To approve the minutes of the Council meeting held on Tuesday 24 June 2020 (Attached).
4 4a	Questions from the Public The Chair will invite members of the public present if they would like to speak or ask any questions on any Local Government matter, not included on the agenda to which an answer will be given or if necessary, a written reply will follow within 10 working days, or the questioner will be informed of the appropriate contact details.
4b	The Chair will invite members of the public present to indicate which item on the agenda if any, they would like to speak.
5	Chair's Communications To receive any communications from the Chair of the Council.

6	<p>Co-Option of Parish Councillors</p> <p>To consider for co-option to the Bursledon Parish Council:</p> <ul style="list-style-type: none"> • Gurinder Singh GILL, Oakridge, Fontley Road, Thichfield, Hampshire. • Karen Anne Whitlock, 1 Silver Birches, Bursledon
7	<p>Planning Applications</p> <p><i>Please note the Parish Council is only a consultee on Planning Issues and does not decide if a planning application will be approved or refused</i></p> <p>As a result of further information to consider additional comments on Application No: H/20/88016</p> <p>Site Address: RAILWAY COTTAGE, STATION ROAD, BURSLEDON, SOUTHAMPTON, SO31 8AA</p> <p>Description: Retention of retaining wall and boundary treatment</p>
8	<p>Delivery of Council Meetings during the current Public Health Crisis</p> <p>To consider a report on and to approve the format of all Parish Council and Committee meetings, during the current Public Health Crisis and under <u>SI 2020/392 The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020</u>. (To be circulated)</p>
9	<p>Applications for Grants</p> <p>To consider a report (to be circulated) and approve grants on applications from:</p> <ol style="list-style-type: none"> 1. BDCA – Grant of £2,000 for works at the rear of the Community centre to create more space. 2. Long Oak Preschool – Grant for £475 for canopy and barriers to create a safe area because of CoVid19 3. Bursledon Windmill -Grant of £2,500 towards the core costs of running the windmill.
10	<p>Improvement to the security of the Long lane Recreation Ground Pavilion.</p> <p>To consider a report and approve proposals to improve the security of the pavilion and workshop at the Long lane Recreation Ground after a recent burglary.</p>
11	<p>Finance Reports</p> <ul style="list-style-type: none"> • To note and approve the schedule of payments at 20 July 2020 • To note the Cash Book Summary at 30 June 2020 • To note the quarterly account to 30 June 2020. <p>(to be circulated)</p>

12	Parish Clerks Report To receive an update on the current operation of the Council.
13.	The Chair will close the meeting