



BURSLEDON PARISH COUNCIL

Parish Council Office, The Lowford Centre, Portsmouth Road.
Bursledon Southampton SO31 8ES
Telephone 023 8040 7535 Website: bursledon-pc.gov.uk
Email: clerk@bursledon-pc.gov.uk

Notice of Meeting

Meeting of Full Council

Time and date 7:00pm on Wednesday 27 June 2018

Place The Lowford Community Library, The Lowford Centre,
Portsmouth Road, Bursledon, Southampton, Hampshire

To ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a meeting of Bursledon Parish Council to be held on **Wednesday 27 June at 7:00PM** in the LOWFORD COMMUNITY LIBRARY, THE LOWFORD CENTRE, PORTSMOUTH ROAD, BURSLEDON, SOUTHAMPTON, HAMPSHIRE.

The Agenda for the meeting is attached.

Yours sincerely

Roland Potter

Roland Potter
Parish Clerk

20 June 2018

PUBLIC NOTICE

THERE IS ONLY LIMITED SEATING FOR THE PUBLIC.
IF THE NUMBER OF PEOPLE ATTENDING EXCEED THE OCCUPATION LIMIT, THE MEETING WILL BE ADJOURNED TO ANOTHER ROOM OR TO ANOTHER DATE.

To comply with Health & Safety requirements all people who are attending this meeting are requested to register their attendance at the meeting in the attendance register which will be available at the meeting.

Agenda

Meeting of Full Council

Time and date: **7:00pm on Wednesday 27 June 2018**

Place: The Lowford Community Library, The Lowford Centre, Portsmouth Road, Bursledon, Southampton, Hampshire

Members of the public and press are welcome to attend in accordance with the Public Bodies (Admissions to Meetings) Act 1960

1	Apologies To receive and consider apologies for absence.
2	Declarations of Interest
2.1	To receive from members, in respect of any items included on the agenda for this meeting, disclosures of any personal or pecuniary interests in line with the Bursledon Parish Council's Code of Conduct and gifts and hospitality in line with government legislation.
2.2	Declarations of Interest for District & County Councillors District & County Councillors on the Council will make their comments and decisions based upon information available at the time of this meeting. It is accepted that District & County Councillors may come to different decisions in the light or more information being made at District or County Council Planning Meetings.
3	Minutes To approve the minutes of the Council meeting held on Wednesday 23 May 2018. (Appendix A)
4	Questions from the Public
4a	The Chair will invite members of the public present if they would like to speak or ask any questions on any Local Government matter, not included on the agenda to which an answer will be given of if necessary a written reply will follow within 10 working days, or the questioner will be informed of the appropriate contact details.
4b	The Chair will invite members of the public present to indicate which item on the agenda if any, they would like to speak.
5	Chair's Communications To receive any communications from the Chair of the Council.
6	Planning Applications Application No: F/18/83146 Site Address: WESSEX RADIATORS, PORTSMOUTH ROAD, BURSLEDON, SOUTHAMPTON, SO31 8EP Description: Construction of single storey building in conjunction with existing tyre repair and replacement business https://planning.eastleigh.gov.uk/s/papplication/a1M0Y000004Xc91/f1883146
7	Application No: H/18/83194 Site Address: 2 PEMBROKE COTTAGES, PORTSMOUTH ROAD, BURSLEDON, SOUTHAMPTON, SO31 8EP Description: Two storey side extension https://planning.eastleigh.gov.uk/s/papplication/a1M0Y000004HJZA/h1883194

8	<p>Application No: F/18/83038 Site Address: HILLTOP, WEST END ROAD, BURSLEDON, SOUTHAMPTON, SO31 8BP Description: Change of use from C2 Residential Care Home to a D1 Registered Nursery and the addition of an attached C3 Flat https://planning.eastleigh.gov.uk/s/papplication/a1M0Y000004BuPA/f1883038</p>
9	<p>Application No: H/18/83069 Site Address: AMOKURA HOUSE, BRIDGE ROAD, BURSLEDON, SOUTHAMPTON, SO31 8AL Description: Demolish existing stables/outbuilding. Erect replacement outbuilding. https://planning.eastleigh.gov.uk/s/papplication/a1M0Y000004C1Me/h1883069</p>
10	<p>Application No: F/18/83242 Site Address: Telecommunications site, CLAYPITS, SOUTHAMPTON, SO31 8GR Description: Erection of 20m high telecommunications mast following removal of existing 12.5m high mast, installation of 2no. 300mm diameter dish antennas, removal and replacement of existing equipment cabinet, and associated ancillary works. https://planning.eastleigh.gov.uk/s/papplication/a1M0Y000004HOVB/f1883242</p>
11	<p>Application No: H/18/83237 Site Address: 18 HILL PLACE, BURSLEDON, SOUTHAMPTON, SO31 8AE Description: Single storey extension to rear and re-roof existing conservatory https://planning.eastleigh.gov.uk/s/papplication/a1M0Y000004HOUR/h1883237</p>
12	<p>Application No: H/18/83363 Site Address: 36 REEVES WAY, BURSLEDON, SOUTHAMPTON, SO31 8FW Description: Single storey side extension https://planning.eastleigh.gov.uk/s/papplication/a1M0Y000004HSII/h1883363</p>
13	<p>Application No: H/18/83279 Site Address: OAK VIEW AND CHARMONY COTTAGE, HAMBLE LANE, BURSLEDON, SO31 8BR Description: Proposed new driveway off Lowford Hill. Demolish existing garage and provide replacement single storey garage to rear of dwelling https://planning.eastleigh.gov.uk/s/papplication/a1M0Y000004HPyS/h1883279</p>
14	<p>Annual Governance Statement</p> <ul style="list-style-type: none"> To approve the Annual Governance Statement for 2017/18 (Appendix B)
15	<p>Annual Accounts 2017/18</p> <ul style="list-style-type: none"> To receive and approve the Annual Accounts and Annual Return for 2017/18. (Appendix B)
16	<p>Council Reserves</p> <ul style="list-style-type: none"> To receive a report on the Councils reserves at 31 March 2018. To consider the reallocation of funds from the General Reserve to Earmarked Reserves. (Appendix C)
17	<p>Internal Audit Report</p> <ul style="list-style-type: none"> To receive and note the report of the Internal Auditor for 2017/18. (Appendix D) To receive and approve the action plan in response to the Internal Audit report. (Appendix E)
18	<p>Mediation Agreement</p> <ul style="list-style-type: none"> To approve the agreement of the closure of items identified in the Mediation agreement between the Council and the BDCA. (Appendix F)

19	Health & Safety <ul style="list-style-type: none"> To receive a report on the recent playground and pavilion inspections and to agree an action plan. (Appendix G)
20	Council & Staff Work Plan <ul style="list-style-type: none"> To note the Staff Working Plan and to agree an action plan for the Council for 2018/19. (Appendix H) To approve the setting up of working groups for projects e.g. Pilands Wood Open Space Play Area consultation.
21	Staff & Councillor Training Policy <ul style="list-style-type: none"> To consider the recommendations of the Staffing Sub- Committee to adopt a training policy for staff and councillors. (Appendix I)
22	Publication of draft minutes <ul style="list-style-type: none"> To consider a practice for the circulation and publication of draft minutes. (Appendix J)
23	Finance Reports <ul style="list-style-type: none"> To Note the Bank Reconciliations up to 18 May 2018. (available at the meeting) To note the schedule of payments for April & May 2018. (available at the meeting)
24	Parish Clerks Management Report <ul style="list-style-type: none"> To receive and note the Parish Clerks Management Report (Appendix K)
25	The Chair will close the meeting