



# BURSLEDON PARISH COUNCIL

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## Notice of Meeting

Meeting of Finance & Administration Committee

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Time and date                      7:30pm on Wednesday 18 January 2017

Place                                      The Lowford Centre, Portsmouth Road, Bursledon, Southampton,  
Hampshire

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To ALL MEMBERS OF THE FINANCE & ADMINISTRATION COMMITTEE

Dear Councillor

You are hereby summoned to attend a Meeting of Bursledon Parish Council Finance & Administration Committee to be held on Wednesday 18 January 2016 at 7:30PM in the LOWFORD COMMUNITY CENTRE, PORTSMOUTH ROAD , BURSLEDON, SOUTHAMPTON, HAMPSHIRE.

The Agenda for the meeting is attached

Yours sincerely

*Roland Potter*

Roland Potter  
Parish Clerk

14 January 2017

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# Agenda

Meeting of Finance & Administration Committee

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Time and date: 7:30pm on Wednesday 18 January 2017

Place: The Lowford Centre, Portsmouth Road, Bursledon, Southampton, Hampshire

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- 1 **Apologies**  
To receive and consider apologies for absence.
  
- 2 **Declarations of Interest**  
To receive from members, in respect of any items included on the agenda for this meeting, disclosures of any personal or pecuniary interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with government legislation.
  
- 3 **Minutes of Previous Meetings**  
To receive and approve the minutes as a correct record of the meeting of the Finance & Administration Committee held on:
  - Wednesday 19 October 2016
  
- 4 **Questions from the Public**
  - 4a The Chairman will invite members of the public present if they would like to speak or ask any questions on any Local Government matter, not included on the agenda to which an answer will be given of if necessary a written reply will follow within 10 working days, or the questioner will be informed of the appropriate contact details.
  
  - 4b The Chairman will invite members of the public present to indicate which item on the agenda if any, they would like to speak.
  
- 5 **Council Budget 2017/18**  
To consider the draft budget for 2017/18 and to make a recommendation to Full Council