



BURSLEDON PARISH COUNCIL

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To All members of the Council

Councillor M Penn (Chair)

Councillor M Garrett (Vice-Chair)

Councillor V Figueira

Councillor G Gill

Councillor S Holes

Councillor K House

Councillor J Rich

Councillor J O'Sullivan

Councillor K Whitlock

24 January 2024

Dear Councillor

Full Council Wednesday 31 January 2024

You are hereby summoned to attend the meeting of the Full Council of Bursledon
Parish Council on:

Date: **Wednesday 31 January 2024** Time: **7.00 pm**

Place: Bursledon Community Library

Yours Sincerely

R Potter

Roland Potter

Parish Clerk

Public Participation

Members of the public can participate in the meeting, however due to room capacity considerations, if the number of people attending exceed the occupation limit, the meeting will be adjourned to another room or date. To comply with Health & Safety requirements all people who are attending this meeting are asked to register their attendance at the meeting in the attendance register which will be available at the meeting.

Bursledon Parish Council

Agenda Full Council

Wednesday 31 January 2024 at 7pm

1. Apologies for Absence

To receive and consider apologies for absence.

2. Declarations of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosures of any personal or pecuniary interest in line with the Parish Councils Code of Conduct and gifts and hospitality in line with government legislation.

District & County Councillors on the Council will make their comments and decisions based upon information available at the time of this meeting. It is accepted that District & County Councillors may come to different decisions in the light or more information being made at District or County Council Planning Meetings.

3. Minutes of Previous Meetings.

To receive and approve the minutes of the Council meeting held on:

- Wednesday 25 October 2023 as a correct record of the meeting
- Wednesday 29 November 2023 as a correct record of the meeting.

4. Questions from the Public

The Chair will invite members of the public who have registered to speak or ask any questions on any Local Government matter, not included on the agenda. An answer will be provided, or a written reply will follow within ten working days.

The Chair will invite members of the public who have registered to speak, to indicate which item on the agenda they would like to speak.

Please note that as per the Councils Standing Order the maximum amount of time for this agenda item is 15 minutes and the maximum time per individual is three minutes.

5. Chair's Communications

To receive any communications from Councillor Marion Penn the Chair of Bursledon Parish Council

6. Tennis Court Lease

To approve the awarding of a 15-year lease for the Long Lane Tennis Courts to Eastleigh Borough Council

7. Sculpture Project Great Down Park

To approve a revised location in Great Down Park for an Eastleigh Borough Council sculpture project.

8. Internal Auditors Report

To receive and note the report of the Internal Auditor.

To approve the recommended actions identified in the report.

9. Accounts for the nine months to 31 December 2023.

- To the Councils nine months account to 31 December 2023.
- To receive a report on the current financial position of the Council on 31 December 2023.

10. Financial Risk Assessment Update

- To receive an update on the Councils Financial Risk Assessment to 31 December 2023.
- To note and adopt any measures to address any risks identified in the Assessment Update.

11. Asset Management Plan and Capital Plan

- To receive and note the Councils draft 15-year Capital Plan

12. Council Budget and Precept 2024/25

- To receive a report on the draft Council Budget for 2024/25
- To approve the Council budget for 2024/25
- To agree the level of the Parish Precept for 2024/25.
- To receive and note the Councils draft five-year Medium Term Financial Plan.

13. Fees and Charges 2024/25

- To receive a report on proposed fees and charges to from 1 April 2024.
- To agree the level of fees and charges from 1 April 2024.

14. Review of Developers Contributions

To review the list of Developer Contribution Projects.

15. Parish Clerks Management Report

To receive the Parish Clerks Management Report.

16. Finance Reports

- To receive and note the schedule of bank payments on:
- 20th December 2023

- 19th January 2024.

17. Working Group Notes

To receive the notes of the Planning and Highways Working Group.

- 13 December 2023
- 10 January 2024

18. To exclude the press and public and to consider exempt business

Under Section 1(2) of the Public Bodies (Admission to Meetings Act 1960) "that as publicity would be prejudicial to the public interest because of the Confidential nature of the business about to be transacted at Agenda Items 19 regarding the contractual sensitivity and personal nature it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting, and they are herewith instructed to withdraw."

19. Staffing

To receive a report on staffing issues and recruitment.

20. Close of the Meeting