



BURSLEDON PARISH COUNCIL

The Lowford Centre, Portsmouth
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To All members of the Council

Councillor J Rich (Chair)

Councillor M Garrett (Vice-Chair)

Councillor T Craig

Councillor G Gill

Councillor S Holes

Councillor K House

Councillor M Penn

Councillor K Whitlock

20 October 2022

Dear Councillor

Full Council Wednesday 26 October 2022

You are hereby summoned to attend the meeting of the Full Council of Bursledon Parish Council to be held on:

Date: **Wednesday 26 October 2022** Time: **7.00 pm**

Place: Bursledon Parish Council Library

Yours Sincerely

R Potter

Roland Potter

Parish Clerk

Public Participation

Members of the public can participate in the meeting, however due to room capacity considerations, if the number of people attending exceed the occupation limit, the meeting will be adjourned to another room or date. To comply with Health & Safety requirements all people who are attending this meeting are requested to register their attendance at the meeting in the attendance register which will be available at the meeting.

There is also an opportunity to attend the meeting remotely using Microsoft Teams. Members of the public are requested to e-mail the Clerk ahead of the meeting either to book a place (subject to availability) or to obtain the access code for the meeting.

Bursledon Parish Council

Agenda Full Council

Wednesday 26 October 2022 at 7pm

1. Apologies for Absence

To receive and consider apologies for absence.

2. Declarations of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosures of any personal or pecuniary interest in line with the Parish Councils Code of Conduct and gifts and hospitality in line with government legislation.

District & County Councillors on the Council will make their comments and decisions based upon information available at the time of this meeting. It is accepted that District & County Councillors may come to different decisions in the light of more information being made at District or County Council Planning Meetings.

3. Minutes of Previous Meetings.

To receive and approve the minutes of the Council meeting held on Wednesday 28 September 2022 as a correct record of the meeting.

4. Questions from the Public

The Chair will invite members of the public who have registered to speak or ask any questions on any Local Government matter, not included on the agenda. An answer will be given, or a written reply will follow within ten working days.

The Chair will invite members of the public who have registered to speak, to indicate which item on the agenda they would like to speak.

5. Chair's Communications

To receive any communications from Councillor Jane Rich the Chair of Bursledon Parish Council

6. Planning Applications

6.1 Application No [F/22/93881](#): Riverside Boatyard, Blundell Lane, Bursledon, Southampton, SO31 1AA

Description: Refurbishment of an existing quay wall.

6.2 Application No [H/22/93920](#): Waters Edge, Lands' End Road, Bursledon, Southampton, SO31 8DN

Description: Construction of in-ground swimming pool with surrounding terrace.

6.3 Application No [H/22/93972](#): 41 Le Marechal Avenue, Bursledon, Southampton, SO31 8LW

Description: Erect outbuilding for the purpose of hairdressing

6.4 Application No [F/22/93555](#): Bellevue House, High Street, Bursledon, Southampton, SO31 8DJ

Description: Demolition of existing dwelling and garage and construction of new dwelling with integral garage

7. **Great Down Car Park**

To consider the introduction of car park signage requesting vehicles not to turn left between 8:15 am to 9:00am and 2:30pm to 3:15pm, to aid the movement of vehicles during school drop off and pick up times.

8. **Council Accounts for the six months ended 30 September 2022**

To the Councils six months account to 30 September 2022.

To receive a report on the current financial position of the Council on 30 September 2022.

To consider revising the 2022/23 budget due to pressures identified in the report.

9. **Financial Risk Assessment**

To receive the Councils Financial Risk Assessment for 2022/23.

To note and adopt any measures to address any risks.

10. **Council Service Standards**

To receive a report about improving service standard for responses to enquiries received by the Council.

11. **Cemetery Regulations and Procedures**

To receive a report on amendments to the Councils cemetery regulations.

To receive a report on the council's cemetery administration procedures.

To note the Councils registration as a BRAMM cemetery.

To appoint the Deputy Clerk Mrs S Hannan as a relevant officer for the administration of the Councils cemeteries service.

12. **Finance Reports**

- To receive and note the schedule of bank payments for 20 October 2022.

13. **Working Group Notes**

To receive and note the notes of Working Groups:

- Planning & Highways Working Group 12 October 2022

14. **Project Updates**

To receive a report on the status of current projects and capital projects

15. **Close of the Meeting**