



BURSLEDON PARISH COUNCIL

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To All members of the Council

Councillor J Rich (Chair)

Councillor M Garrett (Vice-Chair)

Councillor T Craig

Councillor G Gill

Councillor S Holes

Councillor K House

Councillor M Penn

Councillor K Whitlock

Dear Councillor

Full Council Wednesday 28 September 2022

You are hereby summoned to attend the meeting of the Full Council of Bursledon Parish Council to be held on:

Date: **Wednesday 28 September 2022** Time: **7.00 pm**

Place: Bursledon Parish Council Library

Yours Sincerely

R Potter

Roland Potter

Parish Clerk

Public Participation

Members of the public can participate in the meeting, however due to room capacity considerations, if the number of people attending exceed the occupation limit, the meeting will be adjourned to another room or date. To comply with Health & Safety requirements all people who are attending this meeting are requested to register their attendance at the meeting in the attendance register which will be available at the meeting.

There is also an opportunity to attend the meeting remotely using Microsoft Teams. Members of the public are requested to e-mail the Clerk ahead of the meeting either to book a place (subject to availability) or to obtain the access code for the meeting.

Bursledon Parish Council

Agenda Full Council

Wednesday 28 September 2022 at 7pm

1. Apologies for Absence

To receive and consider apologies for absence.

2. Declarations of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosures of any personal or pecuniary interest in line with the Parish Councils Code of Conduct and gifts and hospitality in line with government legislation.

District & County Councillors on the Council will make their comments and decisions based upon information available at the time of this meeting. It is accepted that District & County Councillors may come to different decisions in the light of more information being made at District or County Council Planning Meetings.

3. Minutes of Previous Meetings.

To receive and approve the minutes of the Council meeting held on Wednesday 27 July 2022 as a correct record of the meeting.

4. Questions from the Public

The Chair will invite members of the public who have registered to speak or ask any questions on any Local Government matter, not included on the agenda. An answer will be given, or a written reply will follow within ten working days.

The Chair will invite members of the public who have registered to speak, to indicate which item on the agenda they would like to speak.

5. Chair's Communications

To receive any communications from Councillor Jane Rich the Chair of Bursledon Parish Council

6. Auditors Report and AGAR year ended 31 March 2022

To receive and note the completed Annual Governance & Accountability Return for the year ended 31 March 2022.

To note that there are no Auditors comments or recommendations for the year ended 31 March 2022.

7. Change of Name for Community Library

To receive a report on a public consultation on the name for the Community Library

To agree the name for the Community Library.

8. Council Insurance

To receive a report on the renewal of the Council Insurance for 2022/23.

To consider entering a three-year agreement for the Council Insurance.

9. Cemetery Charges

To consider the introduction of additional cemetery charges for the administration charges for legal works provided by the Council.

10. Playground Improvements

To receive a report on the improvements to the Council play areas funded by developer's contributions.

To agree a project plan to deliver the improvements.

To agree to the appointment of a playground consultant to deliver the projects.

11. Long Lane Tennis Courts

To consider a request from Eastleigh Borough Council to enter an agreement with the Lawn Tennis Association to pay for the improvement of the tennis courts on the Long Lane Recreation Ground.

12. Finance Reports

- To receive and note the schedule of bank payments for 20 August & 20 September 2022.
- To receive and note the budget report on 31 August 2022.

13. Working Group Notes

To receive and note the notes of Working Groups:

Planning & Highways Working Group 14 September 2022

14. To exclude the press and public and to consider exempt business

Under Section 1(2) of the Public Bodies (Admission to Meetings Act 1960) "that as publicity would be prejudicial to the public interest because of the Confidential nature of the business about to be transacted at Agenda Items 15, 16 & 17 regarding the contractual sensitivity it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting, and they are herewith instructed to withdraw."

15. Report on Building Assets.

To consider a report on the Councils legal responsibilities for Council assets.

To agree to fund essential works not previously budgeted for in 2022/23

16. Report on Projects

To consider the legal reports on the delivery of projects.

17. Staffing

To receive a report on staffing as requested by the Council

18. Close of the Meeting