



## **BURSLEDON PARISH COUNCIL**

The Lowford Centre, Portsmouth  
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To All members of the Council  
Councillor S Holes (Chair)  
Councillor M Garrett (Vice-Chair)  
Councillor T Craig  
Councillor G Gill  
Councillor K House  
Councillor M Penn  
Councillor J Rich  
Councillor K Whitlock

Dear Councillor

You are hereby summoned to attend the meeting of the Full Council of Bursledon  
Parish Council to be held on:

Date: **Wednesday 30 March 2022** Time: **7.00 pm**

Place: Bursledon Parish Council Library

Yours Sincerely

*R Potter*

**Roland Potter**

**Parish Clerk**

### **Public Participation**

Members of the public can participate in the meeting; however, seating is limited. The preference is for remote attendance using Microsoft Teams. Members of the public are requested to e-mail the Clerk ahead of the meeting either to book in (subject to availability) or to obtain the access code. All attending in person should refer to the attached Covid Safety notes for face-to-face meetings.

**Further details will be available on the Council Web site**

## **Bursledon Parish Council**

### **Agenda Full Council**

**Wednesday 30 March 2022 at 7pm**

**1. Apologies for Absence**

To receive and consider apologies for absence.

**2. Declarations of Interest**

To receive from members, in respect of any items included on the agenda for this meeting, disclosures of any personal or pecuniary interest in line with the Parish Councils Code of Conduct and gifts and hospitality in line with government legislation. District & County Councillors on the Council will make their comments and decisions based upon information available at the time of this meeting. It is accepted that District & County Councillors may come to different decisions in the light or more information being made at District or County Council Planning Meetings.

**3. Minutes of Previous Meetings.**

To receive and approve the minutes of the Council meeting held on Wednesday 2 March as a correct record of the meeting.

**4. Questions from the Public**

The Chair will invite members of the public who have registered to speak or ask any questions on any Local Government matter, not included on the agenda to which an answer will be given or if necessary, a written reply will follow within 10 working days, or the questioner will be informed of the appropriate contact details.

The Chair will invite members of the public who have registered to indicate which item on the agenda if any, they would like to speak.

**5. Chair's Communications**

To receive any communications from Councillor Steve Holes the Chair of Bursledon Parish Council

**6. Internal Auditors Report**

To note the Internal Auditors Report and approve any recommended actions

**7. Asset Register**

To receive and note the Councils Asset Register for 2022/23.

## **8. Tree Works & Biodiversity**

To receive and update on the Councils bio-diversity strategy and to approve emergency tree works.

## **9. Finance Reports**

To receive and approve the schedule of bank payments for 18 March 2022 as being authorised and correct.

To receive and note the budget report on 28 February 2022.

## **10. Close of the Meeting**