



## **BURSLEDON PARISH COUNCIL**

The Lowford Centre, Portsmouth  
Road, Bursledon, Southampton,  
Hampshire, SO31 8EF

023 8040 7535

[www.bursledon-pc.gov.uk](http://www.bursledon-pc.gov.uk)

[clerk@bursledon-pc.gov.uk](mailto:clerk@bursledon-pc.gov.uk)

To All members of the Council  
Councillor S Holes (Chair)  
Councillor M Garrett (Vice-Chair)  
Councillor T Craig  
Councillor G Gill  
Councillor K House  
Councillor M Penn  
Councillor J Rich  
Councillor K Whitlock

Dear Councillor

You are hereby summoned to attend the meeting of the Full Council of Bursledon  
Parish Council to be held on:

Date: **Wednesday 26 January 2022** Time: **7.00 pm**

Place: Bursledon Parish Council Library

Yours Sincerely

*R Potter*

**Roland Potter**

**Parish Clerk**

### **Public Participation**

Members of the public can participate in the meeting, however due to room capacity considerations, a maximum of eight members of the public may attend in person, so pre-booking is essential. The preference is for remote attendance using Microsoft Teams. Members of the public are requested to e-mail the Clerk ahead of the meeting either to book in (subject to availability) or to obtain the access code. All attending in person should refer to the attached Covid Safety notes for face-to-face meetings.

**Further details will be available on the Council Web site**

## **Bursledon Parish Council**

### **Agenda Full Council**

**Wednesday 26 January 2022 at 7pm**

**1. Apologies for Absence**

To receive and consider apologies for absence.

**2. Declarations of Interest**

To receive from members, in respect of any items included on the agenda for this meeting, disclosures of any personal or pecuniary interest in line with the Parish Councils Code of Conduct and gifts and hospitality in line with government legislation. District & County Councillors on the Council will make their comments and decisions based upon information available at the time of this meeting. It is accepted that District & County Councillors may come to different decisions in the light or more information being made at District or County Council Planning Meetings.

**3. Minutes of Previous Meetings.**

To receive and approve the [minutes](#) of the Council meeting held on Wednesday 29 September 2021 as a correct record of the meeting.

**4. Questions from the Public**

The Chair will invite members of the public who have registered to speak or ask any questions on any Local Government matter, not included on the agenda to which an answer will be given or if necessary, a written reply will follow within 10 working days, or the questioner will be informed of the appropriate contact details.

The Chair will invite members of the public who have registered to indicate which item on the agenda if any, they would like to speak.

**5. Chair's Communications**

To receive any communications from Councillor Steve Holes the Chair of Bursledon Parish Council

**6. Councillor Dispensation**

To consider and approve a dispensation for Councillor J Rich until September 2022 not attend Council meetings due to the risk posed by the transmission of the Covid virus to individuals considered vulnerable

## 7. Planning Applications

**Application No:** [H/21/92096](#)

**Address:** 13 Sherley Green, Bursledon, Southampton, SO31 8FL

Description: Single storey infill extension and alterations to fenestrations

**Application No:** [H/21/92048](#)

**Address:** 18 Batchelor Green, Bursledon, Southampton, SO31 8FL

Description: First floor side extension and front porch

**Application No:** [H/21/92136](#) & [L/21/92151](#)

**Address:** Greywell, High Street, Bursledon, Southampton, SO31 8FL

Description: New rear porch, replacement of small rear flat roof to pitched roof, new vehicular gated entrance, demolition of outbuildings & minor external works

## 8. Council Budget and Precept 2022/23

To receive a report on the draft Council Budget for 2022/23

To approve the Council budget for 2022/23

To agree the level of the Parish Precept for 2022/23.

## 9. Fees and Charges

To receive a report on proposed fees and charges to be applied from 1 April 2022.

To agree the level of fees and charges from 1 April 2022.

## 10. Internal Auditors Report

To receive the interim report of the Councils independent Internal Auditor.

To note the comments and actions required and to agree to the implementation of any recommendations.

## 11. Grant Application

To consider a grant application from Speed watch for £500

## 12. Finance Reports

- To receive and note the schedule of bank payments for 20 October 2021, 20 November 2021, 20 December 2021, and 20 January 2022.

## 13. Parish Clerks Report

To receive the Parish Clerks Management Report.

## 14. Close of the Meeting