



BURSLEDON PARISH COUNCIL

The Lowford Centre, Portsmouth Road,
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023 8040 7535

www.bursledon-pc.gov.uk
clerk@bursledon-pc.gov.uk

To All members of the Council

Councillor S Holes (Chair)
Councillor M Garrett (Vice-Chair)
Councillor T Craig
Councillor G Gill
Councillor K House
Councillor M Penn
Councillor J Rich
Councillor K Whitlock

Dear Councillor

Full Council Wednesday 24 March 2021

You are hereby summoned to attend the on-line meeting of the Full Council of Bursledon Parish Council to be held on:

Date: Wednesday 24 March 2021
Time: 7.00 pm
Place: Virtual Meeting – Microsoft Teams

Yours Sincerely

R Potter

Roland Potter
Parish Clerk

For more information, please contact the Parish Council Office: 02380407535

Or email: clerk@bursledon-pc.gov.uk

Visit: www.bursledon-pc.gov.uk

PUBLIC PARTICIPATION SCHEME

Members of the public are invited to address the committee on all items presented at a committee meeting. Public speaking on these items will take place while the item is considered.

Due to the current restrictions on public meetings and social distancing. Council and committee meetings will be held on-line. If you wish to take part in this meeting please see the instructions below:

HOW TO TAKE PART IN A MEETING

If you wish to speak at a meeting or ask a question, you should submit a request by email to the clerk@bursledon-pc.gov.uk including your email address up to one hour before the meeting. You will then receive an invite from the Council to take part in the on-line meeting.

Or

5 to 10 minutes before the start time please click "Join Microsoft Teams Meeting" below using either a computer, tablet, or smartphone.

[Click here to join the meeting](#)

If prompted, we recommend that you install the Teams app rather than using the functional but inferior web version.

Then join the audio as follows:

- Smart phone: no further action is required.
- Computer & tablet: either use a headset (recommended) or the built-in microphone and speaker.
- Phone:
 - (1) mute microphone by clicking "Microphone" button on Microsoft Team window
 - (2) mute speaker on computer/ tablet
 - (3) dial 023 8212 8725 and the conference ID 839 065 053#

You can skip the "Join" stage and simply dial 023 8212 8725 and the conference ID 839 065 053# but you will not be able to see what is displayed during the meeting.

SUPPORTING PAPERS

If you need this information in a different format, such as large print, please contact the Parish Council Office

Alternatively,

all documents associated with this agenda can be accessed through the Council's website on www.bursledon-pc.gov.uk

Bursledon Parish Council

Agenda Full Council

Wednesday 24 March 2021 at 7pm (Virtual Meeting)

1. Apologies for Absence

To receive and consider apologies for absence.

2. Declarations of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosures of any personal or pecuniary interest in line with the Parish Councils Code of Conduct and gifts and hospitality in line with government legislation.

3. Declarations of Interest for District & County Councillors

District & County Councillors on the Council will make their comments and decisions based upon information available at the time of this meeting. It is accepted that District & County Councillors may come to different decisions in the light or more information being made at District or County Council Planning Meetings.

4. Minutes of Previous Meetings.

To receive and approve the minutes of the Council meeting held on [Wednesday 24 February 2021](#) as a correct record of the meeting.

5. Questions from the Public

The Chair will invite members of the public who have registered to speak or ask any questions on any Local Government matter, not included on the agenda to which an answer will be given or if necessary, a written reply will follow within 10 working days, or the questioner will be informed of the appropriate contact details.

The Chair will invite members of the public who have registered to indicate which item on the agenda if any, they would like to speak.

6. Chair's Communications

To receive any communications from Councillor Steve Holes the Chair of Bursledon Parish Council

7. Planning Applications received from Eastleigh Borough Council within the Parish or on its boundary.

Application No: [H/21/89797](#)

Address: Thorn Knoll, Salterns Lane, Southampton, SO31 8DH

Description: Tree playhouse with slide in the wooded section of the garden

Application No: [H/21/89837](#)

Address: KINGS ASH, SCHOOL ROAD, BURSLEDON, SOUTHAMPTON, SO31 8BY

Description: Replace polycarbonate roof to the front of the house by extending the concentre tiled roof over the hallway. Move front door from side elevation to the front elevation (original position). Replace Velux windows on the main roof at the rear with 2no. dormers to create a master bedroom with EnSite on second floor. Velux windows added to the front elevation in the main roof. New timber clad single garage to be erected at the front of the property. Demolish existing conservatory and replace with patio.

Application No: [F/21/89869](#)

Address: BURSLEDON CONGREGATIONAL CHURCH, SCHOOL ROAD, BURSLEDON, SOUTHAMPTON, SO31 8BU

Description: Conversion of former Methodist church hall to 2no. 2/3-bedroom dwellings and 1no. 2-bedroom dwelling, with associated parking and construction of garage, amenity space, elevational alterations including insertion of rooflights, and provision of raised decked areas.

8. **Calendar of Meetings 2021/22 and Committees**

- To approve the calendar of meetings for 2021/22.
- To review and consider if any additional committees are required.

9. **Management of Tennis Courts**

- To consider the Councils policy for the management of the tennis courts at Long Lane Recreation Ground.
- To consider alternative management offers for the tennis courts.

10. **Finance Reports**

- To note the schedule of payments for 19 March 2021.
- The bank reconciliation on 28 February 2021
- The Budget report on 28 February 2021.

11. **Parish Clerks Management Report**

To receive, consider and note the Parish Clerks Report on the management of the Councils operations.

12. **Close of the Meeting**