



BURSLEDON PARISH COUNCIL

The Lowford Centre, Portsmouth Road,
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023 8040 7535

www.bursledon-pc.gov.uk
clerk@bursledon-pc.gov.uk

To All members of the Council

Councillor S Holes (Chair)
Councillor M Garrett (Vice-Chair)
Councillor T Craig
Councillor G Gill
Councillor K House
Councillor M Penn
Councillor J Rich
Councillor K Whitlock

Dear Councillor

Full Council Wednesday 24 February 2021

You are hereby summoned to attend the on-line meeting of the Full Council of Bursledon Parish Council to be held on:

Date: Wednesday 24 February 2021
Time: 7.00 pm
Place: Virtual Meeting – Microsoft Teams

Yours Sincerely

R Potter

Roland Potter
Parish Clerk

For more information, please contact the Parish Council Office: 02380407535

Or email: clerk@bursledon-pc.gov.uk

Visit: www.bursledon-pc.gov.uk

PUBLIC PARTICIPATION SCHEME

Members of the public are invited to address the committee on all items presented at a committee meeting. Public speaking on these items will take place while the item is considered.

Due to the current restrictions on public meetings and social distancing. Council and committee meetings will be held on-line. If you wish to take part in this meeting please see the instructions below:

HOW TO TAKE PART IN A MEETING

If you wish to speak at a meeting or ask a question, you should submit a request by email to the clerk@bursledon-pc.gov.uk including your email address up to one hour before the meeting. You will then receive an invite from the Council to take part in the on-line meeting.

Or

5 to 10 minutes before the start time please click "Join Microsoft Teams Meeting" below using either a computer, tablet, or smartphone.

[Click here to join the meeting](#)

If prompted, we recommend that you install the Teams app rather than using the functional but inferior web version.

Then join the audio as follows:

- Smart phone: no further action is required.
- Computer & tablet: either use a headset (recommended) or the built-in microphone and speaker.
- Phone:
 - (1) mute microphone by clicking "Microphone" button on Microsoft Team window
 - (2) mute speaker on computer/ tablet
 - (3) dial 023 8212 8725 and the conference ID 695 300 324#

You can skip the "Join" stage and simply dial 023 8212 8725 and the conference ID 695 300 324# but you will not be able to see what is displayed during the meeting.

SUPPORTING PAPERS

If you need this information in a different format, such as large print, please contact the Parish Council Office

Alternatively,

all documents associated with this agenda can be accessed through the Council's website on www.bursledon-pc.gov.uk

Bursledon Parish Council

Agenda Full Council

Wednesday 24 February 2021 at 7pm (Virtual Meeting)

1. Apologies for Absence

To receive and consider apologies for absence.

2. Declarations of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosures of any personal or pecuniary interest in line with the Parish Councils Code of Conduct and gifts and hospitality in line with government legislation.

3. Declarations of Interest for District & County Councillors

District & County Councillors on the Council will make their comments and decisions based upon information available at the time of this meeting. It is accepted that District & County Councillors may come to different decisions in the light or more information being made at District or County Council Planning Meetings.

4. Minutes of Previous Meetings.

To receive and approve the minutes of the Council meeting held on [Wednesday 27 January 2021](#) as a correct record of the meeting.

5. Questions from the Public

The Chair will invite members of the public who have registered to speak or ask any questions on any Local Government matter, not included on the agenda to which an answer will be given or if necessary, a written reply will follow within 10 working days, or the questioner will be informed of the appropriate contact details.

The Chair will invite members of the public who have registered to indicate which item on the agenda if any, they would like to speak.

6. Chair's Communications

To receive any communications from Councillor Steve Holes the Chair of Bursledon Parish Council

7. **Planning Applications received from Eastleigh Borough Council within the Parish or on its boundary.**

Application No: [H/20/89509](#): The Wheelhouse, High Street, Old Bursledon, SO31 8DJ

Description: Replacement of front/side single storey extension following demolition of existing conservatory.

Application No: [H/21/89597](#): 1 LANE COTTAGES, GREEN LANE, BURSLEDON, SOUTHAMPTON, SO31 8EY

Description: First floor rear, single storey rear and side extensions.

Application No: [H/21/89636](#): 22 WRIGHTS WALK, BURSLEDON, SOUTHAMPTON, SO31 8FQ

Description: Replacement of existing conservatory and small lean to with single storey rear extension. Construction of front porch

8. **Cemetery Regulations Amendment**

To review the cemetery regulations regarding the classification of a child for the purposes of the regulations and to review the fees relevant to a child's burial.

9. **Capital Projects**

To note the capital projects already funded.

To approve the projects to considered for funding from developers' contributions/

10. **Library Transition Project**

To receive an update on the transition of the library.

To note the financial implications of the project.

To approve any additional funding for the project.

11. **Finance Reports**

- To note the schedule of payments for 20 February 2021.
- The bank reconciliation on 31 January 2021
- The Budget report on 31 January 2021.

12. **Parish Clerks Management Report**

To receive and note the Parish Clerks Report on the management of the Councils operations.

13. **Close of the Meeting**