



**NOTICE OF BURIAL**  
**for**  
**BURSLEDON PARISH COUNCIL CEMETERY (ONLY)**

Please return this Notice, together with all supporting documentation to Bursledon Parish Council, Lowford Community Centre, Portsmouth Road, Bursledon, SO31 8ES, between 9am and 1.00pm Monday to Thursday AND **five clear working days before the day of the burial** (working days exclude Saturday, Sunday and public holidays). Please note that **ALL FEES MUST BE PAID AT THE TIME OF SUBMITTING THE NOTICE.**

The green 'Certificate of Disposal' or the copy or original of the white cremation certificate **must** be submitted with **this form**. If you are keeping the original cremation certificate with the ashes, you **must** bring this on the day of interment to present to the Council representative. No interment can take place without receipt of a death certificate.

Please write clearly in block capitals

Full name of deceased, Miss, Mrs, Mr, \* .....

Residence of the deceased.....

.....Postcode.....

Age at last birthday.....Denomination (optional).....

Address of place of death (e.g. hospital, nursing home) .....

Date of death.....Date of Birth.....

**Details of Burial;**

Day..... Month.....Year.....Time.....a.m./p.m.

**Name and address of Undertaker** (if applicable) .....

.....Postcode.....

Tel no: .....Fax:.....Email.....

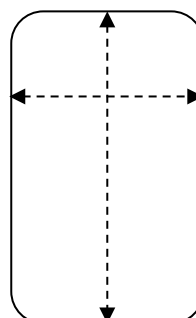
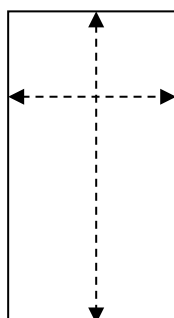
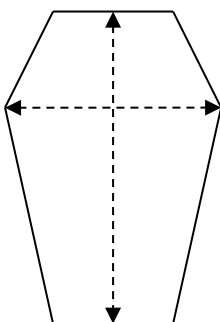
Will the undertaker be attending on the day? Yes/No \*

**Details of the Coffin;**

Please state shape: coffin, casket, rounded-end, ashes casket (please circle)

Depth of Interment (Please tick): Single (6ft)  Ashes

Please fill in maximum measurements (including handles, stopped handles etc.)



Please complete one of the following options;

**1) PURCHASED GRAVE-NEW**, to purchase a new or reserved grave

I understand that my Exclusive Right of Burial exists for 75 years and that Bursledon Parish Council operates a lawned cemetery policy where only lawn- type memorials are permitted (no kerbstones). Extra years may be purchased. Please refer to the Bursledon Parish Council regulations for further details.

Full name of purchaser (or next of kin wherever practicable) .....

Address.....

Postcode..... Tel:.....

Relationship to the deceased.....Grave number if reserved.....

**Signature of the purchaser**.....**Date:**.....

**2) PURCHASED GRAVE- RE-OPEN**, to inter in a purchased or pre-purchased grave

I consent to the interment of the deceased in the grave below (the owner of the exclusive rights or the next of kin to the deceased must sign).

Grave Number.....and /or Person(s) already interred.....

Date of last burial.....

Full name of owner **or** the next of kin if the deceased is the owner.....

Address.....

Postcode..... Tel:.....

**Signature**.....**Date:**.....

Note: If the deceased is the Exclusive Rights of Burial owner, the next of kin or the executor/administrator may sign and the Council will contact the person in due course to arrange for a transfer of ownership.

**3) UN-PURCHASED GRAVE**, a purchased grave is not required for an interment.

I am aware that I cannot arrange for a second interment, that other persons may be eventually be interred in the grave and that I do not have the right to erect a memorial unless I purchase the exclusive rights. I can purchase the exclusive rights to the grave at a later date. I also understand that the Council will determine the location of the grave space.

Name of the person arranging the burial.....

Address.....

Postcode..... Tel:.....

**Signature**.....**Date:**.....

**Office checklist;**

Date Notice received.....	Fee Calculated.....	Receipt given.....
Green Cert received.....	White cert received.....	Gravedigger notified.....
Letter of confirmation.....	Invoice raised.....	